Principal’s Welcome

Welcome to Blackrock Further Education Institute's prospectus for the 2020/2021 academic year. You are invited to browse our wide selection of Level 5 and Level 6 accredited courses. Our courses are your pathway to employment or progression to 3rd Level Education in the disciplines of Beauty, Make-Up, Emergency Services, Community Health Care, Computing, Design, Business and Law. For September 2020, we are proud to introduce a new Level 5 Course in Pre-Garda Studies.

As well as excellent teaching and learning, at Blackrock Further Education Institute (BFEI), we emphasise the importance of your personal development and helping you achieve your full potential. Whether you are a recent school leaver or a mature student, we want to provide you with the best education, training and student experience.

It is now acknowledged that to study at colleges such as BFEI not only provides you with internationally recognised qualifications that lead to real employment opportunities with enhanced career prospects, but also prepares you for better success at 3rd Level Education. On course completion, an increasing number of BFEI graduates are taking up degree course offers confident in their degree course choice, and with the knowledge that their time at BFEI will ease their transition to 3rd Level.

At BFEI you will study in an award-winning campus, arguably one of the best in Ireland. However, it is the range of activities, both educational and extra-curricular, that contribute most to a positive college experience and will be remembered fondly by students. BFEI believes it is important to encourage events and activities that present opportunities to make new friends, bond teams and collaborate with peers. In this prospectus, you will gain an insight into some of the many social, cultural and charity activities at BFEI that are both enjoyable and fulfilling.

BFEI is a leading participant in Erasmus+ Programmes throughout Europe. The range of opportunities and number of places is increasing year on year. This year, a significant number of students from the Beauty, Business, Computing and Design Departments will complete work placement programmes in Tenerife and Ütrecht (The Netherlands). Even more exchange opportunities are already approved for 2020/2021. Participation in these programmes adds an extra dimension to the learning experience and will help realise your full career potential and expand your horizons.

If studying in BFEI is of interest to you or someone you know, simply visit our website and apply online at www.bfei.ie.

Tom Taylor
Principal
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**PROSPECTUS AND CAREER GUIDE**

The information herein is up-to-date at the time of publication. Any offer of a place is conditional on the Institute receiving approval and funding, which is subject to review at all times, from the Department of Education and Skills, SOLAS and DDLETB. Course content is also reviewed on an on-going basis and this coupled with changes in resourcing and changes in Awards, may result in course modification. Where changes occur after the publication of this prospectus, these changes will be reflected on the Institute website (www.bfei.ie). In the event of conflicting information, please contact the Institute Admissions Office at office@bfei.ie.

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What BFEI Can Offer You

A CHOICE OF COURSES WITH FLEXIBLE ENTRY

- A variety of courses leading to recognised qualifications are offered in a broad range of disciplines.
- BFEI is not part of the CAO points system, and offers flexible entry to those who want to gain professional qualifications or alternative pathways to degree courses.
- BFEI also offers employment focused courses for pathways to work and entrepreneurship.
- BFEI courses are suited to a broad student profile including school leavers, and those who wish to return to education to re-train or upskill. If you do not hold the Leaving Certificate, and are looking for a new career, and a fresh start, then BFEI offers you that second chance opportunity. If you do not meet the stated entry requirements, you should make direct contact with the Institute to explore your application on an individual basis.

TEACHING AND LEARNING

- BFEI staff are chosen for their qualifications, experience, enthusiasm and commitment to continuous professional development.
- Courses are delivered in small teaching groups which facilitates more contact with Subject Teachers.
- Each class is assigned a Course Co-ordinator who will focus attention on each individual student.
- A broad range of methodologies are used including instructor-led tuition, technology enhanced learning, practical classes, field trips and tutorials.
- Continuous assessment is an integral element of most courses.
- Campus-wide WiFi and high performing servers ensure that you will benefit from access to cutting edge technologies and that staff have access to the latest technologies to further enhance course delivery.
- The eLearning platform, Moodle, is used to provide you with an Online learning resource.

Career Guidance and Counselling

We endeavour to support you during your time at BFEI and to ensure that you realise your full potential. An outline of the supports we offer is provided here.

GUIDANCE AND SUPPORT

We provide a free and confidential Guidance, Counselling and Career Service which includes:

- Advice and supports if you are making the transition back to education.
- Personal Counselling with any personal difficulties you may encounter during your time at BFEI including referral to specialised counselling services as relevant.
- Study Skills Workshops including Learning Styles, Time Management, Research Skills and Report Writing.
- Support if you have a disability or a specific learning difficulty as outlined below.

EVERYDAY IS FULL OF POSSIBILITY!

We will support and facilitate you to explore the range of possibilities open to you whether it be progression to further study or direct entry to the workplace. We will support you whatever your stage in life, to explore the options open to you.

Career Advice

BFEI has strong links with industry and places an emphasis on preparing graduates for employment. As Guidance Counsellors, we provide assistance with CV writing, job search techniques, and interview skills to help you make the transition to work. Career focused events designed to expose you to the different types of career options are organised in each Department.

Further Study

Having completed a course at BFEI, you may want to progress to higher level education. Our courses that lead to QQI Awards offer this opportunity.

Third Level Colleges reserve places on many courses for students who have successfully completed a full Level 5 or Level 6 QQI Award. We will offer you advice and guidance on further study options including CAO and UCAS applications.

SUPPORTS FOR THOSE WITH DISABILITIES, HEALTH CONDITIONS AND SPECIFIC LEARNING DIFFICULTIES

If you have a disability, health condition and/or a specific learning difficulty, we will endeavour to provide you with appropriate supports within the limits of available resources. You may be entitled to supports under the Higher Education Authority (HEA) Fund for Students with Disabilities. Supports available may be limited and depend on the funding granted by the HEA. Examples include the purchase of assistive technology, provision of a personal assistant, and additional learning support either one to one or small groups. This fund applies if you have sensory, physical and/or communicative disabilities. If you have a specific learning difficulty, such as dyslexia, you will need to provide an assessment by an educational psychologist to apply for this fund.

In order to apply for supports, you will need to complete the BFEI Supplementary Application Form for Students with Disabilities, Health Conditions and/or Specific Learning Difficulties. Forms can be downloaded from www.bfei.ie and should be returned to the Disability Advisor. It is advisable to submit this form, as early as possible, to ensure that supports are in place in advance of course commencement.

We look forward to welcoming you to BFEI. Guidance and Counselling Team
PROGRESS PATHWAYS TO HIGHER EDUCATION ON THE NATIONAL FRAMEWORK OF QUALIFICATIONS

BFEI offers you an alternative pathway to get a degree. Successful completion of a Major QQI Award at Level 5 or Level 6 at BFEI will mean that you can apply through the CAO system for entry into participating courses in the Higher Education Links Scheme. HELS reserves places on specified courses for holders of full QQI Certificates. QQI will calculate the best score for you, based on your QQI results and will forward those results directly to the CAO in July. Further details are available at http://www.qqi.ie/Articles/Pages/Higher-Education-Links-Scheme-(HELS).aspx.

PROFESSIONAL QUALIFICATIONS

BFEI graduates gain professional qualifications certified and accredited by a range of nationally and internationally recognised examining and professional bodies including:

- Accounting Technicians Ireland (ATI) - www.accountingtechniciansireland.ie
- Comité International D’Esthétique et de Cosmetologie (CIDESCO) - www.cidesco.com
- CISCO Certification - www.netcad.com
- Quality and Qualifications Ireland (QQI) - www.qqi.ie
- International Therapy Examination Council (ITEC) - www.itecworld.co.uk
- Irish Pharmacy Union (IPU) - www.ipu.ie

BFEI has signed a Memorandum of Understanding (MOU) with a number of Institutes of Technology including the Institute of Art, Design and Technology Dún Laoghaire (IADT), Waterford Institute of Technology (WIT), and Dundalk Institute of Technology (DKIT). This has resulted in some places being reserved on specified courses for BFEI graduates as outlined on course pages.

Graduates from some courses who successfully complete their studies at BFEI may apply for Advanced Entry to year 2 or year 3 of an appropriate degree course. Mature students (over the age of 23), should note that some 3rd Level Institutions reserve a number of places on degree courses for mature students. You will have to apply to each Institution individually. Check out the details on progression options on each course page or download the BFEI Progression Pathways Chart at www.bfei.ie.

COLLEGE AWARENESS WEEK

BFEI supports students to explore progression pathways open to them after completing their course. As well as the on-going support from the BFEI Guidance and Career Service, there is a particular focus on pathways to higher education during College Awareness Week (CAW) in November each year. As part of CAW, BFEI were delighted to welcome speakers from a range of third level institutions including TU Dublin, UCD, Waterford Institute of Technology and Trinity College Dublin. CAO and UCAS Workshops were also delivered to interested students and for those considering working abroad, USIT gave a very interesting presentation.
A New Beginning -
The Mature Student Perspective

It’s never too late for a new beginning!
At BFEI, we believe in the potential of all learners at all ages and stages. You may wish to upskill, re-skill or yearn for ‘second chance’ education. Whatever your aspirations, we provide a supportive environment to embark on a new path and realise your dreams.

As adults, some people may need to overcome personal barriers, develop self-belief, or be challenged to take the next steps. Doing a course of your choice at BFEI will support you in that transition and you will emerge equipped to face the next steps with confidence. A recognised qualification will ensure you are ready to return to the workforce in your chosen career or are ready to progress to higher education as the stories here illustrate.

“After many years travelling, I decided to return to Ireland and enhance my education. After looking at various options, I applied for a place on the Computer Networks & Cyber Security course in BFEI, and I was accepted. I found the CNS course to be a great stepping stone in the career I wished to pursue. It covered Networks and IT Security very well. When I finished, I had multiple opportunities. I am currently working with a large organisation and receiving more training in IT security.”
Pierce Galligan,
Computer Networks & Cyber Security Graduate, 2017

“I was a mature student when I did the Pre-Paramedic, Fire & Ambulance course. After working 12 years in retail, I was ready to do something totally different. After a lot of research, I found that the BFEI course was by far the best option in Dublin. With BFEI’s close ties to the Emergency Services Training Institute, it opened up many opportunities for further training. Although, some modules were more difficult than others, with the help and support given by the Lecturers, I was able to excel in each subject. The year wasn’t all books! The practical First Aid Responder classes kept us fully engaged with hands-on practice; weekly fitness sessions ensured our energy levels were high and word processing gave us our technology fix. Field Trips, such as the Dublin Fire Brigade Mass Casualty Incident, gave us a chance to see the skills and teamwork required by paramedics. We jumped at the chance to show off our newly acquired skills to the local public when we taught simple life saving techniques on ‘Save a Life Day’ which raised funds for the Laura Lynn Foundation.

I am a firm believer that you get out of something what you put in and I truly gave it my all. Overall, the year was one of the most enjoyable adventures in my life and I built lasting friendships. I wish I could do it all again but unfortunately, I cannot, so onto bigger and better things. Because I did this course, I am now a qualified Emergency Medical Technician working in two nursing homes and have just completed the aptitude tests in stage two of the Dublin Fire Brigade entry competition. Good luck to those of you who decide that this course is for you, I would definitely recommend it.”
Tara Ryan,
Pre-Paramedic Fire & Ambulance Graduate, 2019

“I have just completed the two year QQI Level 5 and Level 6 in Interior Architecture & Design at BFEI. I joined the course to study a lifelong interest in interior design. When I started the course, I had not studied for a long time, and my computer skills were limited. I need not have worried as the support was there. I found AutoCad extremely challenging, however, with perseverance, I was delighted with my progress. The Tutors, all professionals in their field, were supportive, encouraging and constructive in their feedback. I enjoyed the trajectory of the course, it was structured and practical. Client projects bridged several modules, which were presented to Tutors and peers. Having finished the course, I plan to carry on in the interior design field, starting with assisting friends to gain more practical experience. As a Post Leaving Cert course, I would strongly recommend this course to anyone who would like to explore interior design and progress to further education.”
Marie MacGabhann,
Interior Architecture & Design Graduate, 2019

“Having decided to go back to work after 10 years as a stay at home mum, I was looking for a course that would give me quick access to the labour market. I completed the Retail Pharmacy Assistant Course and graduated with Distinction. While I was offered a place on the Pharmacy Technician Course in TU Dublin, I decided instead to take up a retail pharmacy assistant full-time position very soon after completing my course. The teachers in BFEI were very passionate and helpful. The IPU Over the Counter Certificate is a crucial element of the course while the Nutrition and Anatomy & Physiology modules were very interesting, and I use their contents regularly with customers. The Retail Selling and Customer Service Modules were very useful as a lot of Pharmacists are looking for people with those skills given that the retail part of the pharmacy is an important part of the business. The work experience module helped me in updating my CV and with my interview skills. While the course workload was sometimes challenging, with the help of my teachers and my fellow students, it was manageable. I would recommend the RPA course as it is of a high teaching standard and BFEI is an enjoyable place to study as well as being very accessible. Also, being a BFEI student gave me the opportunity to meet new people and create strong friendships.”
Nolwenn Newman,
Retail Pharmacy Assistant Graduate, 2019

Karen Doyle,
Nail Technology Graduate, 2016

Tara Ryan,
Pre-Paramedic Fire & Ambulance Graduate, 2019

“I found the CNS course to be of great benefit and I was accepted. After looking at various options, I applied for a place on the Computer Networks & Cyber Security course in BFEI, and I was accepted. I found the CNS course to be of great benefit and I was accepted. After looking at various options, I applied for a place on the Computer Networks & Cyber Security course in BFEI, and I was accepted. I am a firm believer that you get out of something what you put in and I truly gave it my all. Overall, the year was one of the most enjoyable adventures in my life and I built lasting friendships. I wish I could do it all again but unfortunately, I cannot, so onto bigger and better things. Because I did this course, I am now a qualified Emergency Medical Technician working in two nursing homes and have just completed the aptitude tests in stage two of the Dublin Fire Brigade entry competition. Good luck to those of you who decide that this course is for you, I would definitely recommend it.”
Tara Ryan,
Pre-Paramedic Fire & Ambulance Graduate, 2019

“After leaving school almost 20 years ago, it felt slightly daunting to return to education, especially given that I had 3 young children. However, I felt it was time to do something for myself. I was always interested in the Beauty Industry and through a few friends’ recommendations, I decided to do the Nail Technology with Eyelash & Eyebrow Treatments Course at BFEI. It was a challenge to return as a mature student, but I knew from the first day I had made the right decision. The support and encouragement from my Tutors was second to none and it has been life changing for me. It has given me my confidence back, as well as so many qualifications to get me started in my new career. I have also made lifelong friends. I cannot recommend BFEI enough for anybody who is thinking about returning to education.”
Karen Doyle,
Nail Technology Graduate, 2016
Nutrition and how it affects the mind and body has been an interest of mine down through the years, so in 2018, I decided to see what courses were available for the uninitiated. This is where BFEI came to the rescue, the Nutrition, Health & Wellbeing course fitted the bill exactly. The course content was so interesting and varied, not only did I learn about Nutrition, Dietetics, Anatomy & Physiology and Fitness but I also learned how to apply this learning practically with Menu Planning, Work Experience, Communications and Word Processing which completed the course perfectly. Every module was taught by Tutors in their respective fields with sincerity, patience, understanding, laughter and sometimes tears, which brought myself and my classmates over the line when it mattered most. The Tutors wanted and encouraged us all to succeed, which we did.

I found all the staff at BFEI friendly and helpful, nothing was a problem for them, which gave the place a lovely atmosphere adding to the lovely building and its location. If you have an interest in this area of study, whether you are a school leaver going on to third level, a person looking to gain employment, a mature student or a lifelong learner, then this is the course for you. I had a wonderful time studying at BFEI and highly recommend it as a place to begin your study adventure, you never know where it may take you.

Martha Byrne,
Nutrition, Health & Wellbeing Graduate, 2019

“I applied to BFEI as a mature student. I had completed two courses before but was still searching for what I wanted to do. Law was something I was interested in, so I decided to do a one year course to make sure it was something I definitely wanted to do. I was accepted on the Pre-University Law course at BFEI. I found the course very detailed with lovely teachers for all of my subjects, I had a lot of support from all of them and achieved the Major Award. I applied to Maynooth University as a mature student with this one year course under my belt and I am now studying Law and Criminology there. I don’t think I would have made that decision, if I had not gone to BFEI. The encouragement from teachers and my Class Tutor is what helped to get me here”.

Sarah Gorman,
Pre-University Law Graduate, 2019

If you are someone who ‘minds the gap’, then be assured, that doing a one year course can be the best decision you will ever make. Some people worry it may be a waste or that you won’t continue in education. The reality does not bear this out as evidence suggests that those who take a year out to do a PLC course are more mature, better prepared for college and make more informed choices about which course to pursue thus ensuring a smoother transition to third level. Courses at BFEI offer progression paths to Level 7 and Level 8 degree courses. So why not do a course at BFEI and allow yourself a trial period to figure out your passions before you make the huge leap to third level!

What if you don’t get the points needed for your degree of choice?

Or what if you get a CAO offer but are still unsure about which higher education course is right for you?

Maybe you just want to try something out or simply need a bit of breathing space?

If you answered ‘yes’ to any of these questions then perhaps deferring your CAO place or having a ‘gap year’ to study at BFEI would help you resolve these searching questions.

Decision Time? Don’t Mind The GAP!

Q:
What if you don’t get the points needed for your degree of choice?

A:
If you answered ‘yes’ to any of these questions then perhaps deferring your CAO place or having a ‘gap year’ to study at BFEI would help you resolve these searching questions.
Award Winning
State-of-the-Art Campus

As a student at BFEI, you will benefit from the newest technologies and state-of-the-art facilities in our award winning campus.

Our Campus includes:

- Modern Lecture Rooms
- Beauty and Holistic Therapy Suites
- Design Studios with 3d Printing Facilities
- Computer Laboratories
- ICT Learning Centre
- Access to the Blackrock Public Library Facilities
- Modern Student Cafeteria
- Dedicated Student Social area in the Atrium
“The Institute Design Studios, with unrivalled views of sea and mountains, provide an inspirational space to develop ideas”.

Nuala Kiely, Interior Design Graduate, 2017
THE Social SIDE

Winning Entry - Interpreting James Joyce

The BFEI Design Department was thrilled to have been awarded funding under the NAPD (National Association of Principals & Deputy Principals) Creative Engagement Initiative. This is an Arts in Education Programme which strives to encourage creativity, initiative and individual expression. The successful BFEI entry explored James Joyce, the man, his writing and his Dublin connections. BFEI's location and proximity to the James Joyce Tower gave a real resonance to the project. As part of the project, students visited the Joyce Museum in North Great George's Street and the Sandycove Martello Tower where the first chapter of Ulysses is set. Having examined his works, and immersed themselves in his life and struggles, students explored Joyce visually using a range of different materials. Students developed the design process by sketching and exploring ideas in a rough sketchbook before deciding on a design direction. Each student produced a collection of work including a portrait of Joyce, a small sculptural artwork in clay and an A4 photograph. It was an enriching experience; the students pushed their creative boundaries, developed their analytical skills and used Art to develop new relationships with their peers. The work was displayed at the 7th Annual Exhibition of Creative Engagement in November 2019.

FIT - Calling all Gamers...

BFEI was pleased to recently host the first Game Jam organised by FIT (Fast Track to Information Technology). BFEI has a long established relationship with FIT, a not-for-profit organisation, who collaborate with a range of agencies including those engaged in education and training. The facilities and experienced staff, who work on BFEI's well established Games Design & Development Course, were made available for this successful event. A Game Jam is all about planning, designing, and creating a game within a short span of time. All participants enjoyed the experience where they got an opportunity to engage with and work collaboratively with like-minded people. One participant commented that he was delighted to get the opportunity to create music and fx for three participating teams. Winning entries shared a prize fund of €500. Thanks to FIT and all involved in this event. We look forward to continuing to work with FIT who support many of our students with professional training on CV preparation, interview skills and building that all important LinkedIn profile.

Chasing Leprechauns... One, Two, Three, Go

BFEI was delighted to be part of the Blackrock Community’s St Patrick’s Day Festival celebrations. Crowds packed into the village to celebrate the National Holiday. As part of the event, some Leprechauns strutted their stuff and entertained the children culminating with excited children chasing Leprechauns for their prized pot of gold and some Easter Eggs too! To add to the fun, BFEI opened its doors to entertain the masses with Face Painting, Story Telling, a Colouring Competition and more....

A Perfect Christmas Gift

Enterprising Holistic Therapy and Web Design & Digital Media students teamed up to bring Grá Natural Products to the market in the BFEI Cafeteria in the run up to Christmas. All products were made in the College by Holistic Therapy students, using natural ingredients and essential oils, while the branding and labels were designed by the Web Design & Digital Media students as part of their Graphic Design Skills Module. The scented goods on sale included Body Butter, Body Scrub and Lip & Hand Salve. All were at affordable prices, and were snapped up by savvy shoppers in the hunt for that perfect Christmas gift.

A Time for Giving

Rousing renditions of some well-known carols marked the end of the first term at BFEI. In the spirit of Christmas, a fund-raising raffle and a Santa Sack Lucky Dip took place in aid of Mental Health Reform. An array of fabulous prizes were donated by staff, students and local businesses and a staggering €1,746 was raised. Thanks to all the organisers, and those who contributed in any way to the event. Excitement on the day was added to by the brave Pre-Paramedic Fire & Ambulance student, Ned Dunn, who took the plunge and shaved his head as part of a fundraising effort he undertook in aid of the Simon Community.
Greening BFEI

BFEI is working towards removing disposable single use plastics on the campus and actively engages with students to help make this a reality. The President of the Student Social Committee played a key role on one initiative - the BFEI Water Bottle. This is a re-usable bottle, and there are on-going efforts to get this used campus wide, starting with a distribution of the bottles to incoming students as part of their induction programme. In order to promote and raise awareness of the re-usable bottle, students and staff were challenged to see how far the bottle could travel. The most impressive pic shows the bottle making a visit to the archaeological sites in Athens on a BFEI Erasmus+ Trip!

Hands-Up For Supporting Good Mental Health!

Ross Flanagan, Digital Communications & Development Officer at ‘The Mental Health Reform’ charity gave BFEI Applied Psychology, Special Needs Assisting and Pre-University Law students a super introduction to the mental health sector in Ireland. The visit from Ross was organised as part of BFEI’s on-going work to promote good mental health and wellbeing and to ensure that the college is an inclusive and respectful space where everyone is supported to reach their full potential.

Active Shooter on The Loose...

BFEI Pre-Paramedic Fire & Ambulance, and Theatrical, Media & Fashion Make-Up Artistry students recently assisted in a Mass Casualty Incident (MCI) for Dublin Fire Brigade (DFB). The MCI was a joint learning exercise for DFB with An Garda Síochána and Saint James’ Hospital Emergency Department. The scenario was an active shooter incident. After an initial assault by armed Gardai, the DFB Trainees were tasked with triaging and treating patients in order of priority before transporting them to hospital. This was a great learning experience for BFEI students as the Make-Up Artistry students used their skills to inflict fake injuries on the casualties and while acting as 'the casualties' the Pre-Paramedic students got a real sense of the role of a firefighter/paramedic and what it would be like to arrive at the scene of a serious incident. Our thanks to DFB for facilitating BFEI student participation at the event.

Erasmus+ Mobility Programme - More Opportunities for BFEI Students

BFEI is now a leading participant in Erasmus+ Programmes throughout Europe with the number of places and opportunities for students increasing each year. This is a very exciting initiative for students and brings an international dimension to studying at BFEI. Having started with Beauty Therapy students doing placements in Tenerife in March 2018, the programme has expanded to include projects to Ütrecht (The Netherlands) and Athens. Expansion of the programme means students from across a range of courses in the Beauty, Business, Computing and Design Departments can avail of overseas work placements with full funding for flights, and accommodation as well as support for day to day spending. Feedback from participants is extremely positive as illustrated in their own words.

Best experience of my life.

The whole experience has given my confidence a huge boost.

Any student who gets the opportunity to participate in Erasmus+ should take it.

The adventure of a lifetime!

I had a great a time and I’ve come back with more confidence, and a good idea of what it is like to live and work abroad.

It made me realise that in the future, if I want to travel, I’m not limited to English speaking countries.

I could not have asked for a more amazing experience working abroad.

I gained more independence and confidence in my studies and skills.

Everything I encountered abroad will give me a chance to grow personally and make me a better individual, as well as a better professional.

Thanks to the Dragon

Students on the Business Studies and Marketing, Innovation & Technology Courses were put through their paces in a project based on a Dragons Den style format for their Entrepreneurial Skills Module. Preparing a Business Plan is integral to pitching an idea in the Dragons Den format, and to get students on the right track, Lisa Cunningham, from the Dún Laoghaire Enterprise Board visited BFEI and shared her insights into running a global business and her work as a Business Consultant and Mentor with the Dún Laoghaire-Rathdown Local Enterprise Office (LEO). Lisa returned later in the term to give the Business Plans produced, the once-over and fulfilled the role of Dragon on BFEI Dragons Den where interesting ideas were pitched by students.
Celebrating the Graduates of 2018/2019

A packed O’Reilly Hall in UCD awaited the graduates from the 2018/2019 academic year as they took their place in the line-up to receive their certificates from Minister of State for Higher Education, Mary Mitchell O’Connor, TD., at the BFEI Annual Graduation Ceremony in December 2019. This is one of the highlights in the year for BFEI staff, as it provides an opportunity to applaud the success of their students and join with students’ families and friends in celebrating this milestone in their lives, as they transition from BFEI to the world of work or higher education.

In her words of congratulations, the Minister spoke about the graduates of 2018/2019 being part of the ‘selfe-generation’ who are entering a rapidly changing world that is facing many challenges including climate change and the impact of social media. She urged graduates to use their skills and qualifications to make a positive contribution to that ever changing world. In addition to awards to Graduates of the Year on each course, a Special Achievement Award was presented to Emma O’Toole, a graduate from the Nutrition, Health & Wellbeing Course. Emma received her award in recognition of her bravery in sharing how she triumphed over personal struggles in her life, in an inspiring talk given to other students as part of Mental Health Awareness Week, and also in recognition of her tremendous contribution to BFEI as President of the Student Social Committee.

As part of this ceremony, a former graduate of the Institute is honoured with the Patrick O’Reilly Graduate Achievement Award, and the recipient for 2019 was Julianne Bloomer. Since graduating from the Interior Design Course, Julianne has forged an extremely successful career in the industry with her own thriving business Julianne Bloomer Interior Design Ltd. Her success is reflected in her selection as one of the designers to take part in TV3’s interior design challenge programme Showhouse Showdown. In her acceptance speech, Julianne spoke about how her time at BFEI gave her a solid foundation for her career as well as a licence to let her imagination run wild. She wished graduates well and reminded them that today was not the end but the start of a new chapter, to never stop learning and most importantly to always learn from their mistakes.

The recipient of the BFEI Honorary Graduate was Guidance Counsellor and Irish Times Columnist, Dr Brian Mooney. Recently awarded an Honorary Doctorate from The National College of Ireland, Brian was honoured by BFEI for his contribution over four decades to the education sector, and in particular for championing the merits of Post Leaving Certificate Courses as an alternative pathway to higher education or to the world of work. In his address, Brian congratulated graduates on their achievements and encouraged them to have self-belief and he reminded them that they could be anything they wanted to be. Our thanks to Brian for taking time out of his busy schedule to be with our graduates and we look forward to his continued contribution to the sector in his role as columnist and policy advisor.

Emma O’Toole receiving her Special Achievement Award from Pauline Fogarty

Graduates of the Year for 2019 pictured with BFEI Principal, Tom Taylor, Paddy Lavelle CEO, Dublin and Dún Laoghaire Education & Training Board, and Caitriona Murphy, Further Education and Training Director, Dublin and Dún Laoghaire Education & Training Board.

Julianne Bloomer receiving the Patrick O’Reilly Graduate Award from Minister Mary Mitchell O’Connor.

Dr Brian Mooney receiving the Honorary Graduate Award from Minister Mary Mitchell O’Connor.
Course Charges and Funding Information

At BFEI, we make every effort to keep charges to a minimum. Information on financial support and eligibility for funding is available from www.studentfinance.ie.

COURSE CHARGES
- Once you decide to accept the offer of a place at BFEI, you will be required to pay an Acceptance Fee of €40 in order to secure your place.
- There are no tuition fees for EU nationals or those normally resident in Ireland or the European Economic Area (EEA). See www.bfei.ie for further details. If you are a non-EU National, then you should be in compliance with Irish Visa requirements in advance of applying to BFEI.
- You will be required to pay a Student Services Charge of €150 prior to course commencement.
- A Government PLC Levy of €200 is payable prior to course commencement. You will be exempt from this levy if you have a medical card or are in receipt of a PLC (SUSI) Grant, BTEA, or VTOS. See www.bfei.ie for further details.
- Other costs (books, exams, professional membership fees, optional training etc) vary depending on the course you choose. Specific details regarding costs will be confirmed prior to course commencement.

FUNDING

PLC Maintenance Grant Scheme
The Department of Education and Skills (DES) provides a means-tested maintenance grant scheme for those attending full-time further education courses. Applications are made online to SUSI (Student Universal Support Ireland) at www.susi.ie.

BTEA (Back to Education Allowance)
If you are in receipt of certain social welfare payments, then under the BTEA you may be able to retain your payments while doing a full-time course at BFEI. See www.welfare.ie or www.studentfinance.ie for further details or ask about it at your local Department of Employment Affairs and Social Protection Office.

VTOS (Vocational Training and Opportunities Scheme)
If you are unemployed and over 21, then under VTOS, you will be able to do a full-time course at BFEI and retain your social welfare entitlements. VTOS applies to all courses at BFEI, however, early application is advisable as places are limited. See www.welfare.ie for further details on eligibility or ask at your local Department of Employment Affairs and Social Protection Office. VTOS Application Forms are available from office@bfei.ie.

OTHER FUNDING SOURCES
Local Partnerships including Southside, Bray, Northside, and Wicklow Working Together may be able to help you out with some funding if you are experiencing financial difficulties. Ask at your Local Partnership Office.

Open Days 2020/2021

Wednesday 20 May 2020
2pm to 4pm

Monday 31 August 2020
12pm to 5pm

Wednesday 13 January 2021
10am to 4pm
**Is this course for you?**

Do you like working with numbers? Have you an eye for detail? Are you logical, methodical and a problem solver? As an Accounting Technician, you will learn how to practically apply these skills in a wide range of finance roles, from accounts to financial controller and beyond. You will be involved in the day-to-day practical work of accountancy and play a key operational role in producing reliable financial information. Opportunities exist throughout industry, commerce and in private accountancy practices for qualified Technicians.

**What will I study?**

**Year 1: Certificate for Accounting Technicians**
- Financial Accounting
- Law and Ethics
- Business Management
- Taxation
- Spreadsheets

**Year 2: Diploma for Accounting Technicians**
- Advanced Financial Accounting
- Advanced Taxation
- Management Accounting
- Integrated Accounting Systems (IAS)

**Will I do anything additional on the course?**

Career advice and help with CV preparation is provided by the Guidance and Career Service.

**What are the entry requirements?**

- Leaving Certificate with pass grades in 5 Ordinary level subjects (including an OS in English and either Mathematics or Accounting) OR
- Pass grades in 2 Ordinary level subjects together with 2 pass grades at Higher level (pass grades to include a minimum of an OS in English and either Mathematics or Accounting). If you completed the LCA, then you will need to submit details of all credits awarded.
- If you are a mature student (aged 21 or over) and do not hold the Leaving Certificate, then you are welcome to apply. Each application will be assessed individually.
- You may be eligible for subject exemptions for previously attained relevant qualifications at the discretion of the ATI.

**What qualifications will I get when I finish the course?**

After Year 1, you will be awarded the **Certificate for Accounting Technicians**. After Year 2, you can achieve the **Diploma for Accounting Technicians**, provided you have two years’ work experience. Previous relevant work experience may be considered – see www.accountingtechniciansireland.ie.

**How will I be assessed for these qualifications?**

Assessment is based mainly on end of year examinations which take place in May each year.

**What skills will I have when I finish?**

You will have gained the knowledge and skills to:
- Prepare financial statements.
- Prepare financial reports and other management information.
- Compute tax liabilities for companies and individuals.
- Set up and manage systems for budgets, stock control, cost accounting, and cash reconciliations.
- Use industry standard software (SAGE) to produce payroll and accounts.

**JOB OPPORTUNITIES**

As a graduate of this course, you can pursue careers in a range of areas across the public sector, industry, private accountancy practices and self-employment. Accounting Technicians perform a wide range of roles including:

- Bookkeeping
- Financial Accounting & Budgeting
- Costing & Credit Control
- Payroll Administration
- Tax Returns

**Where can these qualifications take me?**

**PROGRESSION TO FURTHER STUDIES**

Graduates can progress, with exemptions, to higher professional accounting qualifications including CPA, ACCA, CIMA, ACA or gain advanced entry to other Business Degree programmes in Ireland including:

- **BBS (Hons) in Accounting & Finance**
  Technological University Dublin (Tallaght) - www.tudublin.ie
  3rd year of a 4-year part-time programme or full-time programme.

- **BBS (Hons) Accounting**
  Institute of Public Administration – www.ipa.ie
  3rd year of a 4-year part-time programme.

**COURSE CODE:** Year 1 AT1, Year 2 AT2

**DURATION:** 1 or 2 Years

**TIMETABLE:** 5 Days Mornings Option

**How do I apply?**

Apply on-line at www.bfei.ie

"My decision to return to college as a mature student was somewhat daunting at the start. I picked BFEI as they offered the Accounting Technician Course full-time which suited my needs. The location of the college played a pivotal role in choosing BFEI as it is very accessible by DART and also numerous bus routes. Blackrock Village is a lively area with lots of choices for coffee shops and places to eat for students. As soon as the course started, I knew I had made the right decision as I was put at ease after meeting the Tutors who were extremely professional, friendly and excellent at their work. The class sizes were small which meant all the Tutors got to know the students on a personal level by name. From day one, the Tutors were supportive and exam focused to optimise the results that each student could achieve in the exams. Throughout my experience as a mature student in BFEI, I felt excited and very rewarded. This was due to both the Tutors’ constant encouragement and the new friendships I made during my 2 years as a student there. It is a fantastic way of increasing your self-belief for future careers and along the way meeting a mix of other students who can help with their support.

Gráinne McLoughlin, Accounting Technician Graduate, 2019"
Is this course for you?

Do you like working with numbers?

Have you an eye for detail? Are you logical, methodical and a problem solver?

Why not earn while you learn with the Accounting Technician Apprenticeship programme? On this programme, you will work with a local business or accounting practice four days a week, and engage in intensive study at BFEI for one day a week. You will be trained ‘on-the-job’, in every aspect of the qualification, and will be closely mentored by a qualified Accounting Technician or Accountant.

You will emerge from the programme after two years with a nationally and internationally recognised qualification, solid work experience and the opportunity to become a fully qualified Chartered Accountant within five years.

What will I study?

Year 1

• Financial Accounting
• Law and Ethics
• Business Management
• Taxation

Year 2

• Advanced Financial Accounting
• Advanced Taxation
• Management Accounting
• Integrated Accounting Systems (IAS)

What are the entry requirements?

• Leaving Certificate holders from 2017 or later: A minimum of 310 CAO points and at least an OS in Ordinary Level English and either Mathematics or Accounting is required.
• Leaving Certificate holders prior to 2017: A minimum of 300 CAO points and at least a D3 in Ordinary Level English and either Mathematics or Accounting is required.
• You must be at least 18 years of age on or before 1st July in the year of entry.
• You may be eligible for subject exemptions for previously attained relevant qualifications at the discretion of the ATI.
• See full eligibility requirements at www.accountingtechnicianapprenticeship.ie.

What qualifications will I get when I finish the course?

On successful completion of the two-year Apprenticeship Programme, you will be a fully qualified Accounting Technician having gained a Diploma for Accounting Technicians and a QQI Level 6 Advanced Certificate in Accounting.

How will I be assessed for this qualification?

Course assessment is based on a combination of work-based assessment documented throughout the programme and exams which are held in May each year.

What skills will I have when I finish?

You will have gained the knowledge and skills to:

• Prepare financial statements.
• Prepare financial reports and other management information.
• Compute tax liabilities for companies and individuals.
• Set up and manage systems for budgets, stock control, cost accounting, and cash reconciliations.
• Use industry standard software (SAGE) to produce payroll and accounts.

How do I apply for the Apprenticeship Programme?

• Apply on-line at: www.accountingtechnicianapprenticeship.ie and nominate BFEI as your college-based Tuition Centre.
• ATI will assess your application and send it to employers if it meets the eligibility requirements.
• Employers from industry, practice and the public sector will review your application and may call you for interview.
• If successful, you will start a two-year contract with a company and will earn at least the minimum wage for the duration of the programme.
COURSE CODE: AEV
DURATION: 1 Year
TIMETABLE: 4 Days

Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES
Level 6 Higher Certificate in Real Estate (Valuation, Sale and Management)
Apply directly to IPAV (Institute of Professional Auctioneers and Valuers) – www.ipav.ie for entry to this Level 6 Award delivered part-time in the Technological University Dublin [Tallaght].

If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BSc in Auctioneering, Valuation & Estate Agency or BSc (Hons) Property Economics Technological University Dublin [City] - www.tudublin.ie

BSc in Construction Management with Building Services Institute of Technology Carlow – www.itcarlow.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:

• Auctioneering Practice
• Estate Agency and Valuation
• Property Management
• Property Letting

Is this course for you?
Are you intrigued by the dynamic nature of the property market? Do you have a confident, outgoing personality and good communication skills? Are you skilled in the art of negotiation? Then why not consider a career in auctioneering and estate agency? With the upsurge in the Irish property and rental market, there is a demand for qualified estate agents, property valuers and property managers. This course will give you the foundation to build a career in this vibrant sector.

What will I study?
• Estate Agency Practice
• Valuation
• Applied Economics
• Business Law
• Marketing Practice
• Word Processing
• Communications
• Work Experience

Will I do anything additional on the course?
Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Business Studies (5M2102).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?
You will have gained the knowledge and skills to:
• Understand the principles of property valuation.
• Appreciate the cyclical nature of the property market.
• Understand the legal framework underpinning property transactions.
• Prepare sales brochures and/or catalogues.
• Assist with marketing property for sale or auction.

How do I apply?
Apply on-line at www.bfei.ie

Studying at BFEI was one of the best decisions I have ever made. I completed the QQI Level 5 course in Auctioneering, Estate Agency and Valuation. This course is a must for anyone who would like to get into the property industry. After I finished the course, I was accepted to a Level 6 programme at TU Dublin, City Campus, where I am currently studying Business in Real Estate, Valuation, Sale & Management part-time to gain my Property Licence. Upon finishing the full-time course with BFEI, I was offered a full-time position with one of the largest residential management agencies in Ireland. I cannot recommend BFEI and this course highly enough. The lecturers are absolutely amazing and will help you through the whole year to make sure you achieve your goals.

Virag Detre, Auctioneering, Estate Agency & Valuation Graduate, 2019
COURSE CODE: LAW  
DURATION: 1 Year  
TIMETABLE: 5 Days

Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES
If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

Bachelor of Civil Law (BCL) or Bachelor of Business and Law (BBL)  
University College Dublin - www.ucd.ie

Bachelor of Laws, LLB  
Trinity College Dublin - www.tcd.ie

Bachelor of Arts (Joint Honours) Law  
Dublin City University - www.dcu.ie

Bachelor of Laws (Hons), LLB  
Technological University Dublin (City) - www.tudublin.ie

Bachelor of Laws (Hons), LLB  
Waterford Institute of Technology - www.wit.ie*  
* 5 places reserved for BFEI Graduates  
Minimum 3 Merits

Bachelor of Laws (LLB) or Bachelor of Civil Law (BCL)  
Maynooth University - www.nuimaynooth.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:

• Legal Assistant/Researcher  
• Legal Researcher  
• Paralegal Work  
• Administrative Assistant

Is this course for you?
Do you have an enquiring mind? Are you methodical and organised with an eye for detail? Are you interested in legal cases and how the judicial system works? Would you like to take the first steps to get a law degree? This course will introduce you to the core principles of law and the Irish legal system. You will get the opportunity to study several different branches of law and discover the area that interests you most to pursue at degree level. Alternatively, you could use this qualification to gain employment in areas where a background in law is an asset such as the regulatory bodies, citizens advice and human rights advocacy agencies.

What will I study?
• Legal Practice and Procedures  
• Business Law  
• Family Law  
• Libel and Defamation  
• Criminal Law  
• Word Processing  
• Communications  
• Work Experience

Will I do anything additional on the course?
• You will visit the Courts and also attend a Forensic Science Workshop.  
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.  
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Legal Studies (5M3789).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie

“Before I came to BFEI, I didn’t know what to expect. Having missed out on the points to go straight into a law degree, I decided on BFEI based on good reviews. I was afraid of all the things I believe most people are: will I enjoy it, will it be too advanced or too slow for me, will I make friends etc. However, once I started, I was delighted to find out those fears did not surface. The entire environment at BFEI can only be described as fantastic. Looking back, I believe I can honestly say that it is the best teaching environment I have ever been in. BFEI strikes the perfect balance between formality and informality, fun and seriousness, and promotes a good level of active learning. Traits that, from my experience, are not as present within a degree course. The course had a well thought out curriculum and a progressive assessment scheme – one that gives more weight to assignments than exams. The teaching staff are phenomenal; they are highly knowledgeable, they are some of the most likeable people I have ever met, and instil a sense within you, that they really care about your success. Finally, I think one of the best features of BFEI is its size. Both the building and the small class size create a great sense of community and togetherness, so much so that, it is almost impossible not to make friends. Based on my results at BFEI, I secured a place on Trinity College’s Level 8 Law Degree which I started in September 2019. This was a long-time ambition of mine and I could not believe that I had made it into such a prestigious course, especially considering that I was over 130 Leaving Cert points short of that course. This fact, for me, shows that BFEI makes things possible that you otherwise would have thought impossible. BFEI opened a door for me when all the others had been shut.”

Darren Kavanagh, Pre-University Law Graduate, 2019
Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES

If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

- BA Arts or BA Humanities or BSc in Social Sciences or BSoSc Social Policy and Sociology
University College Dublin – www.ucd.ie

- Bachelor of Religious Education and English (Post Primary Teacher Education) or BA in Contemporary Culture and Society or BA (Joint Honours) Politics
Dublin City University – www.dcu.ie

- BA or Bachelor of Social Science in Social Policy and Sociology
Maynooth University – www.nuimaynooth.ie

- Bachelor in Science (Education Studies) or Bachelor in Science (Early Childhood Education)
Marino Institute of Education – www.mie.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

Is this course for you?

Are you curious about how people and societies interact and would like to discover more? Are you interested in pursuing a degree in the Arts or Social Sciences or just unsure about what direction to take at 3rd level? This course is designed as a transition year to studying at third level to maximise your potential for success. It provides the fundamental knowledge and skills required for success in a broad based Arts/Social Science programme. It also offers the mature learner who has an interest in understanding the political environment, an opportunity to explore and evaluate issues in a dynamically changing European social context.

What will I study?

- Social Studies
- Political Studies
- Statistics
- Research & Study Skills
- European Studies
- Word Processing
- Communications
- Work Experience

Will I do anything additional on the course?

Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?

- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in General Studies (5M3114).

How will I be assessed for this qualification?

Assessment is based on a combination of assignments and exams.

How do I apply?

Apply on-line at www.bfei.ie

The Pre-University Arts & Social Science course at BFEI has been hugely beneficial to me. After a turbulent Leaving Cert year, I was extremely nervous and anxious about commencing college. I decided to defer my CAO place and apply to BFEI. The BFEI course was extremely eye-catching due to the wide range of subjects taught. Subjects such as Political Studies and Social Studies, helped me to recognise and think about society in a completely different way, while other subjects such as Research and Study Skills allowed me to adjust to the way of learning that is expected at 3rd level. I found that this course allowed me to mentally prepare for 3rd level education instead of being thrown into the deep end. Having completed the course, I felt prepared and excited about going to college. I’m now in first year of a BA in English and Geography at UCD and feel that the year in BFEI has given me an excellent foundation as I am used to independent study, referencing, and reading a broad range of material.

Conor Devlin, Pre-University Arts & Social Science Graduate, 2019
Is this course for you?
Do you want to gain a solid grounding in the fundamentals of business with a view to identifying the specialist area that best suits you? Have you an entrepreneurial flair? Are you looking to gain employment in the diverse business environment? Or do you see yourself progressing to get a Business Degree?

This qualification covers the major functional areas of business including Finance, Marketing, Human Resources and Management and will provide you with the opportunity to advance your career.

What will I study?
**Year 1: Certificate in Business Studies**
- Accounting
- Mathematics
- Applied Economics
- Business Law
- Marketing Practice
- Spreadsheet Methods
- Entrepreneurial Skills
- Work Experience
- Communications

**Year 2: Advanced Certificate in Business**
- Business Management
- Marketing Communications
- Finance
- Human Resources Management
- Professional Presentation
- Entrepreneurship
- Leadership
- Work Experience

Where can these qualifications take me?

**PROGRESSION TO FURTHER STUDIES**
If you want to get a degree, then after completing **Year 1** and achieving the Certificate in Business Studies, you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

- Bachelor of Commerce
  University College Dublin - www.ucd.ie

- BA (Hons) in Business, Economics & Social Studies (BESS)
  Trinity College Dublin - www.tcd.ie

- Bachelor of Business Studies
  Dublin City University - www.dcu.ie

- BA in Accounting & Finance
  Dublin City University - www.dcu.ie

- BSc in Business and Management
  Technological University Dublin (City) - www.tudublin.ie

- BBS in Business Management
  Maynooth University - www.nuimaynooth.ie

After **Year 2**, you can apply for advanced entry to 2nd year of the following courses:

- Bachelor of Business (Ord) in Enterprise
  IADT, Dún Laoghaire - www.iadt.ie

- BA (Hons) in Business or BA (Hons) in Human Resource Management
  National College of Ireland – www.ncirl.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

**JOB OPPORTUNITIES**
As a graduate of this course, you can pursue careers in a range of areas including:
- Finance
- Human Resource Management
- General Administration and Management
- Advertising and Marketing
- Sales Management

Will I do anything additional on the course?
Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

Direct applications to **Year 2** are welcome from holders of a QQI Level 5 in Business or equivalent.

What qualifications will I get when I finish the course?
- After **Year 1**, you will be awarded a QQI Level 5 Certificate in Business Studies (5M2102).
- After **Year 2**, you will be awarded a QQI Level 6 Advanced Certificate in Business (6M4985).

How will I be assessed for these qualifications?
Assessment is based on a combination of assignments and exams.

**How do I apply?**
Apply on-line at www.bfei.ie

I am extremely happy with the year I spent doing the Business Studies Course at BFEI. All of the classes were very interactive and the teachers were all more than happy to give extra assistance. This course has provided me with a diverse set of skills which I can take into my future business educational endeavours. I would definitely recommend this course for anyone looking to getting into a Level 8 course. I am now studying for the Business, Economics & Social Studies (BESS) Degree at Trinity College.

Ronan O’Reilly, Business Studies Graduate, 2019
Is this course for you?
Would you like the challenge of a career in management? Do you enjoy working with people in a dynamic environment? Are you confident, have a positive attitude and good communication skills? Can you see yourself running your own business? With a thriving economy, there are many opportunities in management roles for those with the right skill set. This course is designed to build strong business management skills which are critical in either starting or running a business. This course also offers progression links to third level Business and Management Degree programmes.

What will I study?
Year 1: Certificate in Business Studies
• Accounting
• Mathematics
• Applied Economics
• Business Law
• Entrepreneurial Skills
• Marketing Practice
• Spreadsheet Methods
• Communications
• Work Experience
Year 2: Advanced Certificate in Management
• Strategic Management
• Business Management
• Finance
• Leadership
• Marketing Communications
• Human Resources Management
• Entrepreneurship
• Work Experience

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:
• General Management
• Human Resource Management
• Marketing/Sales Executive
• Events/Project Management

Will I do anything additional on the course?
Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.

• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

Direct applications to Year 2 are welcome from holders of a QQI Level 5 in Business or equivalent.

What qualifications will I get when I finish the course?
• After Year 1, you will be awarded a QQI Level 5 Certificate in Business Studies (5M2102).

• After Year 2, you will be awarded a QQI Level 6 Advanced Certificate in Management (6M4587).

How will I be assessed for these qualifications?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie

After not getting enough Leaving Cert points for my course on the CAO, I was extremely lost about what to do next. I decided to attend BFEI and it was the best decision I have ever made. The Certificate in Business Studies Course allowed me to get a taste of studying business before I progressed onto third level education. The quality of the Lecturers at BFEI is outstanding. The course allowed me to receive an offer for my first choice on the CAO - Bachelor of Commerce in UCD. The material and skills I learned at BFEI such as collaborative learning and writing assignments, have certainly helped me during my first year at University. I would like to thank all members of staff for the amazing support and inspiration to help me achieve my goal. If you are thinking about doing this course, I can assure you, you will not regret it!

Luke Ennis, Business Studies Graduate, 2019
COURSE CODE: MIT  
DURATION: 1 Year  
TIMETABLE: 5 Days

Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES

If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BA (Hons) Business Studies or BSc (Hons) Marketing, Innovation and Technology  
Dublin City University – www.dcu.ie

BA (Ord) Advertising and Marketing Communications or BBus (Ord) in Marketing  
Technological University Dublin (Tallaght) - www.tudublin.ie

Higher Certificate in Marketing  
Technological University Dublin (City) - www.tudublin.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES

As a graduate of this course, you can pursue careers in a range of areas including:

• Marketing/Sales
• Advertising
• Digital Marketing
• Online Business

Is this course for you?

Have you a confident, outgoing personality and good communication skills? Would you enjoy working in a creative and dynamic environment?

Want to learn more about how to use social media as an effective marketing tool? Could you see yourself running your own online business? This course offers you the opportunity to learn and apply the fundamentals of marketing using social media platforms. In the recovering global economy where there is an upsurge in online business activity, there are excellent career prospects for self-motivated individuals. With this qualification, you will be well placed to take advantage of emerging opportunities and launch your marketing career.

What will I study?

• Marketing Practice
• Advertising
• Digital Marketing
• Video Editing
• Behavioural Studies
• Statistics
• Entrepreneurial Skills
• Work Experience

Office 365 and Adobe Creative Cloud Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?

• Career advice, help with CV preparation and LinkedIn profile is provided by Guidance and Career Service.
• In conjunction with an external Government agency FIT (Fast Track into Information Technology), you will get the opportunity to do a practice interview with industry specialists.
• You will use the e-learning platform Moodle.

What are the entry requirements?

• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in Marketing (SM2069).

How will I be assessed for this qualification?

Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?

You will have developed the knowledge and skills to:

• Understand and apply the fundamentals of marketing.
• Understand the principles and concepts underpinning buyer behaviour.
• Develop social media marketing and viral video campaigns.
• Develop and run an online marketing campaign via social media platforms.

How do I apply?

Apply on-line at www.bfei.ie

I was looking to go to DCU to do the Marketing Innovation & Technology (MINT) Degree and I decided that before I invested four years in a course, I would try it out for a year in BFEI to see if I liked it. As it turns out…I do. The BFEI course itself is very practical with eight modules covering a range of areas. The class sizes are small, which was really nice for me because I could ask loads of questions and I would definitely recommend the course. Since completing the course, I’ve been offered a place on the MINT course in DCU and feel that I have a fantastic foundation in Marketing from BFEI.

Iosac Coleman, Marketing, Innovation & Technology Graduate, 2019
Pre-University Design
QQI Level 5 5M2208

COURSE CODE: PUD
DURATION: 1 Year
TIMETABLE: 5 Days

Is this course for you?
Have you a passion for Design? Do you enjoy visiting buildings and have a curiosity about how they are built? Are you a creative person with good organisational skills? This course is oriented to those wishing to pursue a career in this field. It provides you with a strong foundation in spatial design and combines creative ability with technical skills. This course is based on project work with an emphasis on learning by doing. The work produced will be presented as a portfolio to enable you to progress onto further studies in the design field.

What will I study?
- Drawing
- Design Skills
- Architectural Drawing/Construction
- Computer Illustrated Graphics
- Computer Aided Draughting
- Combined Materials
- Work Experience
- Communications
- Maths (Optional)

Will I do anything additional on the course?
- Field Trips to sites, Museums, Conferences, and Design Projects are an integral part of the learning experience. Educational Tours are organised which may include a European trip.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Design (5M2208).

How do I apply?
Apply on-line at www.bfei.ie

Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES
If you are interested in doing further study to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BSc (Hons) Planning & Environmental Management or
BA Visual Merchandising & Display
Technological University Dublin [City] - www.tudublin.ie

BA (Hons) 3D Design, Model Making & Digital Art or
BA (Hons) Design for Stage & Screen
IADT, Dún Laoghaire - www.iadt.ie

BA Art & Design (First Year Common entry)
National College of Art & Design - www.ncad.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:
- Design Consultant
- CAD Operator

New
COURSE CODE: Year 1 ID1, Year 2 ID2
DURATION: 1 or 2 Years
TIMETABLE: 5 Days Mornings Option (ID1 only - subject to availability)

Where can these qualifications take me?

PROGRESSION TO FURTHER STUDIES
If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

- BA (Hons) Design
  Technological University Dublin [City] - www.tudublin.ie
- BA (Hons) Interior Design
  Griffith College – www.griffith.ie
- BA Interior Architecture and Design
  Institute of Technology Sligo - www.itsligo.ie
- BA (Hons) Architecture
  Technological University Dublin [City] - www.tudublin.ie*
  * Subject to aptitude test and interview

After Year 2, you can apply for advanced entry into the degree courses listed above. Advanced entry applications are assessed on a case by case basis.

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:
- Interior Designer
- Design Consultant
- Furniture Designer
- CAD Operator
- Colour Consultant
- Interior Architect
- Set Designer

Is this course for you?
Have you a passion for Design? Can you see yourself transforming interiors with colour and texture? Have you always been interested in interiors but never got the opportunity to follow your dream? Are you a mature student wanting to change career or progress to study at degree level? This course will provide you with the knowledge, skills and competences to create interiors in line with client specifications including presentation drawings, materials specifications, lighting, furniture proposals and construction detailing.

What will I study?

Year 1: Certificate in Interior Design
- Architectural Drawing
- Appreciation of Art, Craft and Design
- Design Skills
- Drawing and Autocad
- Furnishing and Fittings
- Colour and Light
- Communications
- Work Experience

Year 2: Advanced Certificate in Interior Design
- 3D Interior Design Methods
- 3D Design Materials
- Critical Studies/History
- Furniture Design
- Computer Illustrated Graphics/Autocad
- Personal & Professional Development
- Communications
- Work Experience

Will I do anything additional on the course?
Field Trips to sites, Museums, Conferences, and Design Projects are an integral part of the learning experience. Educational Tours are organised which may include a European trip.

- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

Direct applications to Year 2 are welcome from holders of a QQI Level 5 in Interior Design or equivalent.

What qualifications will I get when I finish the course?
- After Year 1, you will be awarded a QQI Level 5 Certificate in Interior Design (5M5054).
- On completion of Year 2, you will be awarded a QQI Level 6 Advanced Certificate in Interior Design (6M5127).

How will I be assessed for these qualifications?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie

After moving from Kilkenny to Dublin in 2016, I decided to pursue my love of interiors by applying for the Interior Architecture and Design Course in BFEI. My two years at BFEI have been nothing short of wonderful, from many class outings and trips, I learned so much. Making friends from many different backgrounds and learning so much in each module, putting my skills and knowledge to the test every day. I highly recommend this course for all who have a love for interiors. The teaching from the Lecturers is of a high standard and they were attentive to each student’s progress. I gained advanced entry to 3rd year of a 4 year BA Hons in Interior Design at Griffith College and I now have a job lined up for me after completing work experience in a large Architectural firm in Dublin. The BFEI course, like any third level course, was challenging at times but was all worth it in the end!

Courtney Forbes, Interior Design Graduate, 2019
Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES
If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BSc in Horticulture
(Delivered in National Botanic Gardens, Dublin)
Waterford Institute of Technology – www.wit.ie

BSc (Hons) in Landscape Architecture*
University College Dublin - www.ucd.ie
* Pending final approval

BSc (Hons) Architectural Technology
Technological University Dublin [City] - www.tudublin.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of this course, you can pursue careers in a range of areas including:

• Landscape Architects Offices
• Commercial and domestic landscape design
• Consultancy undertaking commissions for both public authorities and private clients
• Local Authorities/Government Departments Architects Offices

Is this course for you?
Are you a creative person with an interest in design, problem solving, and horticulture? Would you like to be involved in the design of public parks, outdoor recreational spaces or green spaces? Landscape Architecture is a broad and emerging domain which centres on building an understanding of how to create functional and aesthetically pleasing outdoor public spaces. It is one of the most interesting, dynamic and rewarding areas of study and career pathways to follow. This course has been tailored to provide you with a range of formative skills, knowledge and experiences needed to pursue a career as a Landscape Architect. It will be of interest to school leavers, professionals, horticulturalists, or contractors wishing to upskill and anyone with an interest in art and design wishing to broaden their skill base.

What will I study?
• Design Skills (Landscape)
• Plant Identification and Use
• Architectural Drawing
• Computer Illustrated Graphics (Photoshop/Illustrator)
• Computer Aided Draughting (2D)
• Appreciation of Art, Craft and Design
• Combined Materials
• Drawing
• Work Experience
• Communications

What will I do anything additional on the course?
• Field Trips to sites, Museums, Conferences, and Design Projects are an integral part of the learning experience. Educational Tours are organised which may include a European trip.
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Design (5M2208).

How will I be assessed for this qualification?
Assessment is based on a combination of studio projects and assignments submitted throughout the year.

How do I apply?
Apply on-line at www.bfei.ie

I was working as a tree surgeon for a few years when I decided I wanted a change. I wanted to be involved more in the design side of things. I researched the Landscape Architecture course that BFEI were offering and thought it sounded really interesting. The course covered a wide range of subjects which were all very challenging but rewarding in the end. I really enjoyed the course and I think it was a fantastic stepping stone to guide me on to the next step of my chosen career as a Landscape Architect. I am now studying for a BSc in Landscape Architecture in UCD.

Kevin Fitzpatrick, Landscape Architecture, 2019
Is this course for you?

Do you enjoy gardening and want to make a business out of your passion?

Have you studied Horticulture but need skills in design, and drafting? Are you interested in getting IT skills in AutoCAD and presentation graphics whilst developing your design skills? With a strong emphasis on design, this course aims to help you develop and combine technical skills with your creative ability so that you can respond to a client’s brief with a creative solution. It is project based and will offer you the opportunity to develop a portfolio in this area. Two days per week will be Work Practice.

What is the difference between Garden and Landscape Architecture?

• Garden Design differs from Landscape Design in that it is the creation of a design for a small detailed plot of land with more emphasis on planting, while Landscape design deals with larger plots of private and public spaces.

• This Garden Design Course focuses on developing your skills in a variety of garden scenarios whereas the Landscape Design Course deals with more complex settings.

What will I study?

• Design Skills

• Drawing

• Combined Materials

• Work Practice

• Computer Illustrated Graphics

• Architectural Drawing (including Construction)

• Computer Aided Drafting (2D)

• Plant Identification and Use

• Start Your Own Business

• Communications

Will I do anything additional on the course?

• Field Trips to sites, Museums, Conferences and Design Projects are an integral part of the learning experience. Educational Tours are organised which may include a European Trip.

• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?

• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.

• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in Design (5M2208).

How will I be assessed for this qualification?

Assessment is based on a combination of studio projects and assignments submitted throughout the year.

How do I apply?

Apply on-line at www.bfei.ie

Bloom in the Park

Students from the BFEI Design Department have an unrivalled record in the annual Bloom in the Park Festival, held in the Phoenix Park, where their designs have scooped medals several times since the inception of the festival.

Award Winning Bloom in the Park Entries by BFEI Students

2006 Mondrian Garden & Tropical Retreat

2007 The Garden That Nobody Saw

2008 The View Askew

2009 The Labyrinth

2010 Patterns of Change

2012 Ár Ghairdin Cúil

2013 Urban Clearing & Aspire Gardens

2014 Facing South

2015 Urban Oasis

2016 Blurred Lines
I finished school in Coláiste Choilm Swords in 2019 and decided to do the Product Design course at BFEI. On the course, you begin to learn a lot about a product, like how it’s made, what is its function and other reasons as to why it is made. This course also opens your creative mind as I feel the more products you make, the more you begin to come up with different ideas than you normally would have at the start. You’ll also find that you will take what you are learning with you everywhere, as you look at products and objects outside the college differently and try to improve them. You will also make loads of friends on the course as everyone is very friendly and the lectures also encourage you to stay creative which is a benefit as you start to come up with more ideas, instead of coming up with one and then just sticking to that. I would highly recommend this course for anyone as it is a very interesting and fun course to do.

Jamie McGuirk, studying Product Design, 2019/2020
Is this course for you?
Are you a visual thinker? Do you love graphics in magazines or on the web? Are you constantly doodling and drawing? Do you want to do a degree in Visual Communications but have no time to prepare a portfolio before the Leaving Certificate? Are you a mature student wanting to change careers? Then consider a career as a Graphic Designer. Graphic communication is present all around us - every logo, every newspaper, and every food package. Designers take a concept and develop it into pictures and slogans so that it is reflective and remembered by the audience.

What will I study?
• Drawing
• Design Skills
• Typography
• Appreciation of Art, Craft and Design
• Graphic Design Skills
• Photoshop/Illustrator
• Work Experience
• Personal Effectiveness

Will I do anything additional on the course?
• Field Trips to sites, Museums, Conferences, and Design Projects are an integral part of the learning experience. Educational Tours are organised which may include a European trip.
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
• You will be awarded a QQI Level 5 Certificate in Graphic Design (5M1995).
• On course completion, you will have a portfolio of work to present for entry to third level institutions or to prospective employers.

How will I be assessed for this qualification?
Assessment is based on a combination of studio projects and assignments submitted throughout the year.

How do I apply?
Apply on-line at www.bfei.ie

At Secondary School, I was very interested in Art and I loved the idea of Graphic Design. I wanted to do a PLC course to make sure it was the right area for me. I really enjoyed my time in BFEI although it was stressful at times, our Tutors were very supportive and understanding. I gained a great knowledge of the Adobe Software and a great appreciation for creating artwork as well which has been extremely helpful in my further studies. The work experience element helped me see how this field operates on a practical level which was incredibly beneficial. I am now studying for a Level 7 in Graphic Design. Although I am enjoying it, I definitely miss the staff at BFEI!

Tara Kealy, Graphic Design Graduate, 2019
The HSE recognise the BFEI Level 5 course of areas including:

- The Public Sector – Dublin Fire Brigade & HSE Ambulance Service*
- Private Ambulance Services
- Dublin Airport Fire Service
- London Ambulance Service NHS
- Care/Nursing Homes

* The HSE recognise the BFEI Level 5 course as the equivalent of 2 years full-time Ambulance Service experience at EMT Level.

To Further Studies

If you want to get a degree, then this course opens up a range of progression routes both in the UK and in Ireland.

BSc (Hons) Paramedic Science
Anglia Ruskin University London (Cambridge and Chelmsford) - www.anglia.ac.uk/fms

You may also apply through the CAO system for entry into degree courses in the QQI Higher Education Links Scheme such as:

BA Applied Social Studies in Social Care
Technological University Dublin (Blanchardstown) - www.tudublin.ie

BA (Hons) in Social Care Practice
Technological University Dublin (Tallaght) - www.tudublin.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

Will I do anything additional on the course?

- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?

- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

Before starting the course, it is advisable to become a member of one of the voluntary organisations such as The Order of Malta, St. John Ambulance or The Civil Defence. You should work towards obtaining a Driving Licence as this will enhance your employment prospects.

What qualifications will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in Community Health Services (SM4468).

How will I be assessed for these qualifications?

Assessment is based on a combination of assignments and exams.

How do I apply?

Apply on-line at www.bfei.ie

Looking back on my year in BFEI, it was probably the best year of my life to date, I'd do it all over again and really miss the teachers and all my classmates. I'd like to thank the teachers for everything they did for our class. They pushed us to do our best all the time and we really learned so much. They definitely improved our work ethic too. The skills I learned at BFEI will be of great benefit to me in my career. I think the mock interview we did as part of the course was one of the most beneficial parts of the year. I would highly recommend BFEI.

Adam Scott, Pre-Paramedic Fire & Ambulance Graduate, 2019

In the six years since graduating, I’ve progressed from working with the Guinness Fire Brigade to the London Ambulance Service and I’m now with the HSE National Ambulance Service. As an Intermediate Care Officer, I get to manage transport for critically ill and sick patients with emergency medical or trauma calls in some events. This will always be more than a job to me, it’s hard to explain but not only do you have a rewarding career but there is always on-going learning or up-skilling in any role in the Ambulance Service. I love the challenges it brings but also the patients you help along the way. I can honestly say that BFEI has given me the chance to achieve my goal, which I am lucky to say I am accomplishing.

Peter Collins, Pre-Paramedic Fire & Ambulance Graduate, 2013
Pre-Garda Studies

COURSE CODE: PGS
DURATION: 1 Year
TIMETABLE: 5 Days

Where can these qualifications take me?

JOB OPPORTUNITIES
As a graduate of this course, you will be in an advantageous position to successfully apply for entry to the Garda College in Templemore, subject to meeting the relevant qualification criteria.

PROGRESSION TO FURTHER STUDIES
If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

- BSc DNA & Forensic Analysis
  Technological University Dublin [Tallaght] - www.tudublin.ie
- BA (Hons) Social, Political & Community Studies
  Carlow Institute of Technology - www.itcarlow.ie
- BA (Hons) Criminal Justice Studies
  Waterford Institute of Technology - www.wit.ie
- BCL (Law and Criminology)
  Maynooth University – www.nuimmaynooth.ie
- BSc in Social Science
  University College Dublin – www.ucd.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

Is this course for you?
Can you see yourself as a member of An Garda Síochána? Do you want to gain an insight into the real-life challenges faced by the Gardaí? Are you confident, have a positive attitude, good communication skills and enjoy working with people? Then an exciting and rewarding career in the Garda Síochána may be for you.

This one year course provides an ideal foundation for those intending to pursue a career as a Garda by focusing on a number of areas that are of vital importance in the training and career of a Garda. Students will get an insight into the real life challenges faced by the Gardaí and will develop an understanding of how to deal with car crashes, court sessions and conflict resolution as well as gain an awareness of the needs of the community and vulnerable members of society. This approach supports the day to day life of operational Gardaí and will equip you with the knowledge and skills to embark on a successful career in this field.

What will I study?
- Legal Practice and Procedures
- Criminal Law
- Conflict Resolution
- Emergency Department Care Skills and First Aid Responder (FAR)
- Anatomy and Physiology
- Exercise and Fitness
- Teamworking
- Work Experience

Will I do anything additional on the course?
- Career advice and help with CV preparation is provided by the Guidance and Career Service.
- Aptitude testing and the Garda interview process training will be provided.
- You will participate in a range of workshops including Community Gardaí Workshops.
- Guest speakers and Field Trips such as to the Garda Operational Support Open Day in Westmanstown will be integral to the course.
- You will participate in training for mass casualty incidents in a joint initiative between Dublin Fire Brigade and An Garda Síochána.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Community Health Services (5M4468).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie
### Is this course for you?

**Are you curious about people and what motivates them? Do you have an interest in Psychology and would you like to gain knowledge and understanding of this area? Are you interested in applying psychology theories to areas of management and business? Or would you like to progress to study for a degree?** Yes? Then consider studying for this QQI Level 5 qualification and take your first steps to advance in this fascinating area.

### What will I study?

- Human Growth and Development
- Child Development
- Psychology
- Behavioural Studies
- Statistics
- Criminology
- Communications
- Work Experience

### Will I do anything additional on the course?

- You will visit the Central Criminal Court, attend a Forensic Criminology Workshop and other workshops including Mindfulness.
- Presentations from Guest Speakers including Psychologists will be provided.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.

### What are the entry requirements?

- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

### What qualification will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in Community Health Services (SM4468).

### How will I be assessed for this qualification?

Assessment is based on a combination of assignments and exams.

### How do I apply?

- Apply on-line at www.bfei.ie

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"My experience of Applied Psychology in BFEI was thoroughly positive and gave me a strong foundation for my future academic qualifications. Since finishing at BFEI, I have gone on to complete a BA in Psychology and Counselling, MSc in Sport & Exercise Psychology, an Advanced Diploma in Personal Leadership & Executive Coaching and recently I have completed the Special Purpose Award in Training and Delivery (Train the Trainer).

The Applied Psychology Course in BFEI gave me a clear understanding of the different key facets of psychology, introduced me to different forms of assessment and aided my learning with practical applications. On this course, what I found to be so important and critical for my learning was the small class sizes, the Lecturers being so influential through their informative and personal approach and the extra support networks available within the college. As a result, this course has helped me grow personally and professionally. I couldn’t recommend the course and the college highly enough.

Lucinda de Stacpoole-Lynch, Applied Psychology Graduate, 2014"

"I studied Applied Psychology in BFEI and it was one of the most interesting, useful and enjoyable courses I have ever done. The course content was hugely informative and delivered by a team of committed and immensely helpful Lecturers whose enthusiasm for their subjects motivated many of the students to pursue further learning. I had a very enjoyable year, I met many very interesting people, made many friends and got to work and study with very clever and committed people. I can say that the whole experience was life enhancing and confidence building. The mornings only lectures were motivating many of the students to pursue further learning. I had a very enjoyable year, I met many very interesting people, made many friends and got to work and study with very clever and committed people. I can say that the whole experience was life enhancing and confidence building. The mornings only lectures were......"

Mairead Murphy, Applied Psychology Graduate, 2019"
As a mature student returning to learning, I was looking for a one year course that would introduce me to the key concepts in an area that interested me. Having worked in education and the creative industries for a number of years, I wanted to expand my knowledge and explore a new subject. The SNA course at BFEI enabled me to do so in a friendly environment in a great location. The lectures were informative, engaging and catered for a diverse group of students. There was a wide range of subjects on the curriculum; some upgraded my existing knowledge and skills whilst others offered a new learning space to grow and explore. Having completed the course, I have worked part-time as an SNA and enjoy working in this area. Throughout my year at BFEI, I felt supported and well looked after by the lecturers and all staff members. It was a joy to enter the building each morning looking forward to the day ahead.

Liza Mitton, Psychology with Special Needs Assisting Graduate, 2019

I came back to education last year and it turned out to be the best decision I could have made. The SNA course was brilliant, I can’t state that enough. The staff in BFEI have been amazing so much so that I came back to do another course this year. I would encourage anyone to follow what they want to do no matter what age they are. We had to do work experience as part of the course and this was brilliant because one of the schools I did my work experience in, now have me working for them on a substitute basis. This is an amazing way to be able to put all the information into practice. This has also given me more confidence because I am actually doing what I was taught while doing the course.

Denise Green, Psychology with Special Needs Assisting Graduate, 2019
Is this course for you?
Would you enjoy being at the front-end of pharmacies, interacting with people, giving advice on over-the-counter medicines, and healthcare products? Would you like to acquire skills in customer service and retail selling? Could you see yourself advising on beauty and make-up products? There are many new job opportunities in the expanding retail pharmacy sector, and with these qualifications you will be well placed to gain full-time employment and advance your career. Over 85% of course graduates have secured employment in pharmacies.

What will I study?
You will study for the following qualifications:

- IPU Medicines Counter Assistant Certificate
- QQI Certificate in Community Health Services
  - Nutrition
  - Anatomy and Physiology
  - Retail Selling
  - Reception and Frontline Skills
  - Word Processing
  - Safety and Health at Work
  - Customer Service
  - Work Experience

Will I do anything additional on the course?
- You will also be given the opportunity to complete Manual Handling Training which is an essential qualification to work in a Pharmacy.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualifications will I get when I finish the course?
On successful completion of all elements of this course, you will be awarded:

- IPU (The Irish Pharmacy Union) Medicines Counter Assistant Certificate.
- A QQI Level 5 Certificate in Community Health Services (5M4468).

How will I be assessed for these qualifications?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie
Is this course for you?
Are you interested in diet, nutrition and all things health related? Do you have a desire to connect with people and help them understand their relationship with food? This course offers you the opportunity to learn about diet and nutrition while also exploring how our behaviour can motivate and empower lifestyle choices. Studies show that we are facing an obesity crisis of enormous proportions. Addressing this crisis is a Government priority, and this course will help you take advantage of emerging opportunities in this area.

What will I study?
• Dietetics
• Nutrition
• Menu Planning & Applied Nutrition
• Behavioural Studies
• Anatomy & Physiology
• Exercise & Fitness
• Word Processing
• Communications
• Work Experience

Will I do anything additional on the course?
• You will attend workshops and health promotion events.
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Community Health Services (5M4468).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

How do I apply?
Apply on-line at www.bfei.ie

I came to BFEI a little lost and unsure what to do with my studies for the year approaching. The moment I stepped inside the BFEI building, I was met with a friendly smile and I felt a wave of comfort and reassurance in my decision. I choose this course because the modules spoke to me but also as I was recovering from an eating disorder, I thought this course could really help my recovery process. I found myself each day finding more enjoyment in the array of modules we studied. I also really enjoyed having a smallish class as we became a really close group. I loved the whole experience of becoming President of the Social Committee, creating experiences for others in the college was super creative and fun to pursue! The course prepared me in more ways than one for further study in this field. For instance, we practised group work assignments, led presentations, and learned how to present assignments. I thoroughly enjoyed the array of modules as the contrast gives you an idea about which area you found most exciting. For me, Behavioural Studies was by far my favourite and I had no idea it would be at the beginning. This course not only allows you entry into the field of nutrition/exercise but also provides an introduction into psychology. The Tutors always gave me a boost of confidence and were available if I had any query or concern. Honestly BFEI was one on the best years of my life, as I was extremely unwell for some time and this was the first year I found myself coming back to me and I have continued to flourish since. I am so glad I chose to study at BFEI, and I could not recommend the college enough, thanks so much to everyone I met and was lucky to share the experience with.

Emma O’Toole, Nutrition, Health & Wellbeing Graduate, 2019
Sports Injuries and Soft Tissue Massage Therapy

COURSE CODE: SMT
DURATION: 1 Year
TIMETABLE: 4 Days

Is this course for you?
Are you interested in the treatment of muscular pain and injury? Would you like to develop your massage skills to a new level by learning advanced anatomical, physiological and pathological principles relevant to the application of Sports Massage? Do you see yourself working in leisure centres, with sports clubs, or with competitive athletes and teams? This course offers you internationally recognised qualifications that will ensure you are educated to the highest industry standards so that you can take on this new and exciting career. It also offers you the potential to progress your studies to degree level.

What will I study and what qualifications will I get when I finish the course?
You will study for the following qualifications:

- ITEC Certificate & Diploma in Sports Massage
  - Functional Anatomy and Physiology
  - Nutrition
  - Musculoskeletal Assessment
  - Sports Massage to Non-Pathological Tissue
  - Conducting Subjective & Objective Assessments
  - Post Rehab Orthopedic Exercise
  - Treatment Modalities to Support Soft Tissue Repair; Trigger Points, Soft Tissue Release & Muscle Energy Techniques
  - Massage Techniques to Prevent and Manage Injury

Gradsuates may join many professional associations and obtain the requisite insurance cover for professional practice.

- QQI Level 5 Certificate in Sports Recreation and Exercise (5MS146)
  - Sport and Recreation Studies
  - Exercise and Fitness
  - Sports Anatomy and Physiology
  - Safety and Health at Work
  - Nutrition
  - Sports Exercise & Injury Prevention
  - Communications
  - Work Experience

How will I be assessed for these qualifications?
- Assessment is based on a combination of Evidence of Treatments (Case Studies), assignments and exams which mainly take place in April and May.
- Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

Will I do anything additional on the course?
- You will get the opportunity to work with clients in an Open Clinic in BFEI.
- You will also be given the opportunity to complete Industry Training Courses such as Dry-needling and Kinesio Taping.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

How do I apply?
Apply on-line at www.bfei.ie

I studied the Sports Injuries and Soft Tissue Massage Therapy course in BFEI completing both the ITEC Certificate and Diploma in Sports Massage. While the course was challenging at times, it gave me an excellent foundation and an interest to learn more. I was accepted onto a Physiotherapy course in Holland after graduation from BFEI. The knowledge that I gained at BFEI has been a huge benefit to me and really helped me with my further studies.

Carl Clarke, Sports Injuries & Soft Tissue Massage Therapy Graduate, 2018
Holistic Therapies
ITEC Certification

Is this course for you?
Do you see alternative holistic therapies as a way to enhance general health and wellbeing? Are you interested in the human body? Do you have a desire to connect with and help others? Want to get away from a routine desk job? Would you enjoy flexible working hours in a calm environment, either as part of a team or working alone? This course offers you the opportunity to get internationally recognised ITEC qualifications in a range of therapies to engage in professional practice. As a Holistic/Complementary Therapist you will use therapies to enhance the mind, body and soul of your clients to maximise vitality.

What will I study and what qualifications will I get when I finish the course?

Year 1: ITEC Diplomas in:
• Holistic Body Massage
• Anatomy and Physiology
• Indian Head Massage
• Reflexology
• Nutrition

Year 2: ITEC Diplomas in:
• Aromatherapy
• On-Site Massage
• Stone Massage
• Lomi Lomi Massage

Graduates may join many professional associations and obtain the requisite insurance cover for professional practice.

How will I be assessed for these qualifications?
• Assessment is based on a combination of Evidence of Treatments (Case Studies) and exams which mainly take place in April and May.
• Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

Will I do anything additional on the course?
• You will get the opportunity to work with clients in an Open Clinic in BFEI.
• You will engage in workshops in additional therapies to enhance your employability such as Pregnancy Massage, Manual Lymphatic Drainage, Aromatherapy Blending, Ear Candling and Facial Skincare.
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
Year 1
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

For entry to Year 2, you must have successfully completed Year 1 or hold an Anatomy, Physiology and Body Massage qualification from CIBTAC, ITEC or equivalent. You may be eligible for exemptions from some subjects if you already have recognised qualifications.

How do I apply?
Apply on-line at www.bfei.ie

I studied Holistic Therapies at BFEI for two years. The course offered a large variety of modules and I graduated with an extensive range of qualifications. As a result, I got a job very easily. My new employer quickly recognised the exceptional practical skills, client care and attention to detail I had learned from my teachers at BFEI. Within six months of starting work, I was appointed as one of the managers at a growing chain of Spas in Dublin city. None of this would have been possible without the guidance and help from the wonderful staff at BFEI.

Ella Noonan, Holistic Therapies Graduate, 2018
Where can these qualifications take me?

**JOB OPPORTUNITIES**

You will have a range of professional qualifications with up-to-date additional trainings and links within the industry which will ensure that you are widely sought after within this profession. You can pursue careers in a range of areas including:

- Beauty Salons
- Laser/IPL Therapy Clinics
- Health and Wellbeing/Leisure Centres
- Cruise Liners
- Mobile Therapist
- Salon Owner
- Complementary Therapist
- Technical Sales Representative
- Franchising
- Spa Industry
- The Hotel Industry
- Teaching/Training

**PROGRESSION TO FURTHER STUDIES**

As an alternative to entering the world of work when you finish the course, you could consider taking further courses at BFEI to enhance your chances of advancement in the industry such as:


- **What will I study and what qualifications will I get when I finish the course?**

  **Year 1**
  You will study for ITEC qualifications in the following:
  - Beauty Specialist:
    - Skin and Eye Treatments
    - Make-Up
    - Manicure
    - Waxing
    - Facial Electrics
    - Body Treatments with Body Electrics
    - Electrolysis

  **Year 2**
  You will study for CIDESCO Facial and Body Therapy including SPA Treatments and ITEC qualifications in the following:
  - IPL/Laser
  - Microdermabrasion
  - Eyebrow Treatments and Eyelash Enhancements (tinting, shaping, semi-permanent lashes, perming, cluster lashes and brow lamination).

  **How will I be assessed for these qualifications?**
  - Assessment is based on a combination of Evidence of Treatments (Case Studies) and exams which mainly take place in April and May. To achieve the CIDESCO certification, you will also be required to undertake a project based on advanced therapies.
  - Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

  **Will I do anything additional on the course?**
  - You will get the opportunity to work with clients in live ‘pop-up’ salons.
  - You will stay up-to-date with all the latest trends in the industry through workshops such as Crystal Toes, Tanning Training, Nail Art, Advanced Waxing, Threading and training with professional skincare products.
  - You will gain experience in using Salon Management Software (Momento).
  - Career advice and help with CV preparation is provided by the Guidance and Career Service.

  **What are the entry requirements?**

  **Year 1**
  - You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
  - Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

  For entry to **Year 2**, you must have successfully completed Year 1 or hold Facial, Electrical and Body qualifications from CIBTAC, ITEC or equivalent. You can apply directly from a different training establishment. You may be eligible for exemptions from some subjects if you already have recognised qualifications.

  **How do I apply?**
  - Apply on-line at www.bfei.ie
Nail Technology with Eyelash and Eyebrow Treatments  ITEC Certification

Is this course for you?
Have you a passion for nails? Are you interested in the latest trends and technologies in the nail industry?
Can you see yourself working as a Nail Technologist in a thriving and dynamic profession? Are you interested in learning the latest trends and technologies in eyebrow and eyelash enhancements? Perhaps you enjoy travelling and seeing the world? The options open to qualified technologists with cutting edge skills are endless.

This course offers you internationally recognised qualifications that will ensure you are educated to the highest industry standards so that you can take on this new and exciting career. As well as providing you with the skills in Nail Technology, Nail Art and Eyelash Extensions to embark on a successful career, these ITEC qualifications could be your passport to travel and an exciting future.

What will I study and what qualifications will I get when I finish the course?
You will study for the following ITEC qualifications:
• Diploma in Nail Technology (gel, acrylic, and fibreglass nail extension systems)
• Diploma in Nail Art
• Certificate in Eyebrow Treatments & Eyelash Enhancements (tinting, shaping, semi-permanent lashes, perming, cluster lashes and brow lamination)
• Certificate in Waxing

How will I be assessed for these qualifications?
• Assessment is based on a combination of Evidence of Treatments (Case Studies) and exams which mainly take place in April and May.
• Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

Will I do anything additional on the course?
• You will get the opportunity to work with clients in live ‘pop-up’ salons.
• You will stay up-to-date with all the latest trends in the industry through workshops such as Crystal Toes, E-filing, Trudip, Mixed Media, One Stroke Nail Art, Tanning Training and Threading.
• You will gain experience in using Salon Management Software (Momento).
• Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

I thoroughly enjoyed the four years I spent studying various beauty courses at BFEI. I cannot speak highly enough of the resources available at BFEI and the support I received during my time there. The training is provided in a professional manner by Tutors, some of whom I am still in contact with today, they are so passionate about what they do. I graduated with internationally recognised qualifications in Beauty Therapy from ITEC & CIDESCO and ITEC qualifications in Theatrical, Media & Fashion Make-Up Artistry and Nail Technology. Although I loved all of the courses I completed, it became clear to me early on that nails are my passion. The course in Nail Technology was one year long with weekly open salons which allowed me to continuously practice and develop my skills. Since leaving BFEI, I have opened up a successful Nail Salon and I continue to watch it grow. I would not be where I am today without the support and guidance I received at BFEI and I would highly recommend it to anyone considering a career in the beauty industry.

Emma Percival, Nail Technology Graduate, 2012

Where can these qualifications take me?

JOB OPPORTUNITIES
You will have a range of professional qualifications with up-to-date additional trainings and links within the industry which will ensure that you are widely sought after within this profession. You can pursue careers in a range of areas including:
• Freelance Nail Technician
• Nail Bars
• Lash Bars
• Beauty Therapy Salons
• Cruise Ships
• Spa Industry
• Care Homes
• Franchising
• Training

PROGRESSION TO FURTHER STUDIES
As an alternative to entering the world of work when you finish the course, you could consider taking further courses at BFEI to enhance your chances of advancement in the industry such as:
Holistic Therapies, Theatrical, Media & Fashion Make-Up Artistry or Beauty & Body Therapy.
Is this course for you?
Have you a confident out-going personality with a creative flair? Do you have an eye for colour? Want a career that you are passionate about? Do you want to be a trend setter for make-up looks? Make-Up Artistry is a rapidly developing profession. The upsurge in retail sales, and the growing media and entertainment industries present exciting career opportunities for motivated individuals. With these internationally recognised qualifications, you will be well placed to take advantage of emerging opportunities and launch your career as a professional make-up artist.

What will I study?
• Fashion and Photography Make-Up
• Theatrical Make-Up
• Make-Up Charts
• Make-Up Techniques
• Media Make-Up
• 3 Dimensional Make-Up
• High Definition Make-Up
• Special Effects
• Camouflage
• Airbrush
• Body Paint
• Skin and Eye Treatments
• Lash and Brow Enhancements
• Threading
• Retail Selling

What qualifications will I get when I finish the course?
On successful completion of the course, you will be awarded the following qualifications:
• ITEC Diploma in Fashion, Theatre and Media Make-Up
• ITEC Certificate in Eyebrow Treatments and Eyelash Enhancements
• ITEC Certificate in Skincare
• ITEC Professional Conduct and Business Awareness
• QQI Retail Selling (Level 5 Component Award)

How will I be assessed for these qualifications?
• Assessment is based on a combination of portfolio, assignments and exams. Your portfolio will cover a wide range of techniques and demonstrate artistic flair, and creativity.
• Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

Will I do anything additional on the course?
• Additional workshops such as Tanning, Fashion Trends, Film Grade Make-Up Demonstrations, Casting and Inglot Master Classes will be provided to keep you up-to-date with all the latest trends and treatments within the industry.
• Career advice and help with CV preparation is provided by the BFEI Guidance and Career Service.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

I loved every minute of the Theatrical Media & Fashion Make-Up Artistry Course in BFEI. Without the course, I wouldn't be where I am in the industry today. I've been working in the beautiful Irish owned One Dame Lane owned by Lyndsey Cavanagh, also a past student of BFEI. The many experiences and opportunities I was given when in BFEI gave me the confidence I have today. As a Make-Up Artist having completed the course in BFEI, I was prepared and ready to start my journey in the industry. In addition to ‘regular make-ups’, since graduating, I have done many magazine shoots, modelling shoots and TV. I love the diversity on the course as it made me ready for work the industry. I left BFEI with qualifications in Beauty, Facial, Eye Treatments along with Make-Up & SFX and Sales & Salon knowledge. It covers everything!

Jennah Loughman, Theatrical, Media and Fashion Make-Up Artistry Graduate, 2018

How do I apply?
Apply on-line at www.bfei.ie
Salon Management
ITEC Certification

Is this course for you?
Would you like the challenge of a career in management? Do you enjoy working with people in a dynamic environment? Are you confident, have a positive attitude and good communication skills? Have you been working in the Hair or Beauty industry and want to take the next step in your career to Counter Manager, Front of House Manager, Store Manager or Area Manager? Or can you see yourself running your own business? With a thriving service economy, there are many opportunities in management in the Hair & Beauty industry for those with the right skill set. This course is designed to build strong management skills including managing clients, scheduling and managing staff and salon marketing which are critical in starting or running a business. You will learn through engagement with real scenarios in live ‘pop-up’ salons which simulate the day to day work of a salon manager. You will be able to take advantage of promotion opportunities in this area.

What will I study?
- Management of Health, Safety and Security in the Salon
- Quality Management of Client Care in the Hair & Beauty Sector
- Sales Management in the Hair & Beauty Sector
- Public Relations (PR) in the Hair & Beauty Sector
- Salon Management
- IT and Data Handling in the Hair & Beauty Sector
- Marketing in the Hair & Beauty Sector

What qualification will I get when I finish the course?
You will be awarded an ITEC Diploma in Salon Management (equivalent of Level 6 on the Irish Framework of Qualifications).

How will I be assessed for this qualification?
- Assessment is based on a combination of assignments and exams.
- Please be advised that students doing ITEC certified courses are required to maintain a satisfactory level of attendance and complete Consultation, Disclaimer forms and other documentation as necessary - please see www.itecworld.co.uk for further information on requirements.

Will I do anything additional on the course?
- You will get the chance to apply skills learned on the course in live ‘pop-up’ salons.
- You will gain experience in using Phorest Salon Software.
- You will get the opportunity to gain additional ITEC qualifications in a range of areas such as Skincare, Microdermabrasion, Waxing, and Body Treatments.
- Additional workshops to upskill in the latest industry trends will also be provided.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.

What are the entry requirements?
- You must have achieved a recognised ITEC qualification in Hair or Beauty or hold relevant industry experience.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

How do I apply?
Apply on-line at www.bfei.ie

I previously studied at BFEI in 2018 and got my certification in Holistic Therapies – an achievement I’m very proud of. I returned to BFEI as it has given me the opportunity to continue my career. The staff are excellent and have given me the necessary knowledge and confidence during my time at BFEI - I couldn’t be more grateful to them. I was very interested in the Salon Management Course from the moment I heard about it. At the first Advisory Meeting, where the course details were explained, I thought this was an excellent opportunity to get the knowledge to become a Salon Manager and maybe become my own boss! It has been a great learning experience so far and has opened my eyes to many different topics that I had no idea about. It’s a new course, so we will be the first graduates and this makes it more exciting! I trust BFEI so much that I keep coming back for new ideas and pathways. Thank you BFEI!

Myriam Naranjo, studying Salon Management, 2019/2020

I chose BFEI because of its reputation for the Theatrical, Media & Fashion Make-Up Artistry Course. Doing the course was the best decision of my life! It was really hard work but I got through it and it gave me such a broad insight into all this industry has to offer. After finishing the Make-Up course, I choose to do Salon Management because I want it for my future. I would love to work in Fashion Photographic Make-Up and travel the world but then I want to come back and settle down and hopefully run my own business. The Salon Management course will give me the skills I need to be a manager and business owner. There are many aspects of the course that relate to my career now as well as helping me for my future. We are learning sales techniques and marketing, how to use salon booking systems, cash-flow forecasts, health and safety in the salon, client care and so much more. We also do modules to get extra qualifications such as Waxing, Microdermabrasion and Bridal Make-Up. I am really enjoying it.

Xaviere Altzinger, studying Salon Management, 2019/2020
Essential Office IT Skills
QQI Level 5 5M18294

Is this course for you?
Are you interested in acquiring the essential skills to use computer technologies to enable you to accomplish a range of administrative duties? Would you like to update your computer skills and work proficiently in an office environment by learning how to integrate office applications, how to use online technologies such as Office 365 to manage an online diary system and share files? On completion of this course, you will have more confidence, a nationally recognised IT qualification and hands-on experience with office technologies.

What will I study?
- Database Methods
- Word Processing
- The Internet
- Spreadsheets Methods
- Professional Presentation
- Integrated Office Methods
- Digital Presentations
- Work Experience

Office 365 Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?
- In conjunction with an external Government agency FIT (Fast Track into Information Technology), you will get the opportunity to do a practice interview with industry specialists.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.
- You will use the e-learning platform Moodle.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Office Informatics (5M18294).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?
You will have gained the knowledge and skills to:
- Carry out a range of administrative duties using office technology.
- Share documents online using the latest technologies such as Office 365.
- Design a spreadsheet to analyse business strategies.
- Design documents using advanced features of word processing.
- Use a wide range of database functions in order to manipulate, retrieve and output targeted information using queries and reports.
- Deliver presentations with confidence.

How do I apply?
Apply on-line at www.bfei.ie

The Office IT Course at BFEI was a fantastic experience. It gave me the confidence to realise my worth to the workforce after a long absence. It equipped me to walk into an office and feel confident about how to use the various Microsoft packages. The teachers were very supportive and I made great friends throughout the year. The course was a great bridge from full-time motherhood to full-time work. I now have my ideal job working as a School Admissions Officer and this is thanks to BFEI.

Suzanne Murphy, Office IT Skills Graduate, 2018
Is this course for you?
Are you a logical thinker? Are you interested in finding out how computer software works? Are you interested in a career in Ireland’s expanding computing industry? Are you looking for an alternative pathway to a degree in computer science? This computer science course may be the course for you. You will learn the fundamentals of computer science including software development, software testing, web design and database design.

What will I study?
- Object Oriented Programming (Java)
- Software Architecture
- Web Authoring (HTML, CSS3 & Dreamweaver)
- Maths
- Database Methods (SQL)
- Mobile Technologies
- Communications
- Work Experience

Office 365 Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?
- Seminars on current and emerging technologies such as cloud computing and 3D technologies will be delivered.
- In conjunction with an external Government agency (Fast Track into Information Technology), you will have the opportunity to do a practice interview with industry specialists.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.
- You will use the e-learning platform Moodle.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Software Development (5M0529).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?
- Understand programming concepts.
- Apply software design principles.
- Create and maintain databases.
- Plan, design and build websites.

How do I apply?
Apply on-line at www.bfei.ie

I chose to study Computer Science at BFEI because of my avid interest in technology and the great opportunities it afforded me going forward. I have always been really passionate about technology and always intended on pursuing a career within the field. I enjoyed Science subjects at school and the investigative, logical and problem-solving skills I gained at BFEI have been of great benefit to me going further. I started Computer Science at UCD in September and with the knowledge I gained at BFEI, it became clear to me the benefits and ease of transition to third level. Having knowledge of a basic coding language and experience with mathematics was a real boost going into the Undergraduate degree. I would recommend Computer Science in BFEI to anyone who wishes to test themselves in interesting ways, in a very friendly, relaxed manner.

Troy Clarke, Computer Science Graduate, 2019
Is this course for you?
Do you want to get hands-on practice in building and troubleshooting networks? Are you interested in learning the skills to defend networks against cyber attacks? By doing this course, you will be able to build and configure local area networks (LANs) to enable the sharing of computing resources among users. Protection of data is now a priority for all businesses. As well as learning the fundamentals of computer network security, this course will equip you with the skills to identify security threats and appropriate mitigation strategies.

What will I study?
QQI Certificate in Computer Systems and Networks
- Computer Systems Hardware
- Operating Systems
- Networking Essentials
- Distributed Systems
- Virtualisation
- Maths
- Communications
- Work Experience

CISCO:
- Cyber Security Essentials

Office 365 Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?
- In conjunction with an external Government agency (Fast Track into Information Technology), you will get the opportunity to do a practice interview with industry specialists.
- Career advice and help with CV preparation is provided by the Guidance and Career Service.
- You will use the e-learning platform Moodle.

What are the entry requirements?
- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualifications will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Computer Systems and Networks (SM0536) and CISCO Cyber Security Essentials.

How will I be assessed for these qualifications?
Assessment for the QQI Award is based on a combination of assignments and exams. CISCO certification is awarded following successful completion of on-line testing.

What skills will I have when I finish?
You will have gained the knowledge and skills to:
- Setup and troubleshoot networks.
- Respond to customer technical support queries in a professional manner.
- Implement mitigation techniques to secure networks.

How do I apply?
Apply on-line at www.bfei.ie

Having completed a BTEC in IT, I was looking for a progression route to access higher education. I applied to BFEI and enrolled on the Computer Networks & Cyber Security course. BFEI was a fantastic place to study. I found all the people there to be very friendly and encouraging towards the students. The Tutors were kind and very helpful and were able to accommodate my additional needs. Because of their willingness to help and encourage me, I graduated from CNS and have continued my education through IT Carlow where I am studying for the Bachelor of Electronic Engineering. I really enjoyed my time at BFEI and would recommend this college to anyone.

Joshua Redmond, Computer Networks & Cyber Security Graduate, 2019

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After completing my Leaving Certificate, I spent ten years working as a barman. I had always had an interest in fixing computers and IT networking. I decided to enrol in the Computer Networks & Cyber Security course in BFEI. I found all the elements of the course very enjoyable and instructive. Having started from a position of having little experience with the inner workings of a computer, the course gave me great confidence in assembling and disassembling computers. The hands-on elements of building and troubleshooting IT systems were very enjoyable. Shortly after completing the course, I started work as a Technician with CompuB, I am now employed by Milestone Technologies as an IT Technician, currently I am sub-contracted to work in Facebook. The work is very interesting and varied. I am delighted with the choice I made to go to BFEI, it has opened many doors for me that otherwise would not have been possible.

Paul Lynch, Computer Networks & Cyber Security Graduate, 2018
Is this course for you?
Are you interested in analysing business data to make more informed decisions? Would you like to understand the process involved in solving problems using appropriate data analysis software tools? This course will provide you with the knowledge, skills and confidence to understand the process involved in analytical thinking and computational skills to support decision making and address business requirements.

On course completion, you will be in a position to take advantage of opportunities in the data analytics market. This is a rapidly growing sector in the economy with predictions that 66% of Irish firms are seeking to recruit staff in the short to medium term in order to keep pace with data analytics skills.

What will I study?
- Programming Design Principles (Python)
- Database Methods (SQL)
- Statistics (with R programming)
- Information and Communication Systems
- The Internet
- Spreadsheet Methods (Excel)
- Teamworking
- Work Experience

Office 365 Licences are provided free of charge for use on personal devices.

What skills will I have when I finish?
You will have gained the knowledge and skills to:
- Apply analytical thinking techniques to support decision making and address business requirements.
- Develop technical skills to process data using programming and computational techniques.
- Carry out effective data analysis using appropriate software tools.
- Communicate effectively the results of data analysis.

How do I apply?
Apply on-line at www.bfei.ie
I signed up for the Creative Writing with Digital Publishing Course in BFEI simply because I enjoyed writing: I left as an aspiring creative writer, designer, photographer, scriptwriter and digital marketing enthusiast! This course was a journey of discovery and I loved every minute of it. At times, it could be challenging, but it was challenging in a supportive learning environment with dedicated teachers who ensured every student overcame those challenges. I cannot recommend the Creative Writing with Digital Publishing Course highly enough – it’s enjoyable, diverse, challenging and interesting – and guaranteed to send you in directions you hadn’t previously considered.

Mary O’Sullivan, Creative Writing with Digital Publishing Graduate, 2019
Courses: GDD

duration: 1 Year

timetable: 5 Days

Where can this qualification take me?

Progression to Further Studies

If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BA in Games Design
Technological University Dublin (City) - www.tudublin.ie

BSc (Hons) Computer Games Development
Institute of Technology Carlow - www.itcarlow.ie

BSc (Hons) Games Art & Design
Limerick Institute of Technology – Clonmel www.it.ie

BSc (Hons) Computing in Games Development
Institute of Technology Dundalk – www.dkit.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

Is this course for you?

Have you ever played a game and thought “I could have created a better game”? Do you have a flair for drawing and sketching? On this course you will learn how to take the design and software tools of game design to create new gaming experiences. We believe the key to becoming a successful games designer is not just having the skills but having the knowledge of how to use creative and technical skills together. You will learn how to fuse the technical and the creative aspects of game development by combining the skill of art and design (storyboarding, character development and drawing) with computing (3D, coding and graphics). This will provide you with a well-rounded foundation to further your game development career either at degree level, or follow an indie path.

What will I study?

- Animation Layout Design (Drawing)
- Games Analysis Design (Unity)
- Imaging Processing (3D Photoshop)
- Computer 3D Modelling and Animation
- Object Oriented Programming (C#)
- Responsive Web Design (HTML5, CSS3 & Dreamweaver CC)
- Communications
- Work Experience

Office 365 and Adobe Creative Cloud Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?

- Career advice, help with CV preparation and LinkedIn profile is provided by the Guidance and Career Service.
- In conjunction with an external Government agency FIT (Fast Track into Information Technology), you will get the opportunity to do a practice interview with industry specialists.
- You will use the eLearning system Moodle.

What are the entry requirements?

- You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
- Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?

You will be awarded a QQI Level 5 Certificate in Creative Media (5M5048).

How will I be assessed for this qualification?

Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?

You will have gained the knowledge and skills to:

- Understand gaming concepts.
- Conceptualise and storyboard a game.
- Apply creative design principles.
- Design, build and program games.
- Create assets for use on multiple platforms.
- Create a basic 3D game.
- Animate basic 3D models.

How do I apply?

Apply on-line at www.bfei.ie

BFEI gave me the confidence and attitude needed for success. Being surrounded by like-minded people, down-to-earth Lecturers and an accepting environment made me feel like I knew what to do. With great modules, it set me up for many fields of work even outside of the gaming industry, while also strengthening my skills and knowledge in creating games. The C# Programming, 3D Modelling and Game’s Analysis classes were extremely helpful to me, especially now being in TU Dublin’s Games Design degree course.

Jason Quinn, Games Design & Development Graduate, 2019
Web Design and Digital Media
QQI Level 5 5M5048

COURSE CODE: WDM
DURATION: 1 Year
TIMETABLE: 5 Days Mornings Option (Subject to availability)

Where can this qualification take me?

PROGRESSION TO FURTHER STUDIES
If you want to get a degree, then you can apply through the CAO system for entry into courses in the QQI Higher Education Links Scheme such as:

BSc (Hons) in Creative Computing
IADT, Dún Laoghaire - www.iadt.ie

BA (Hons) in Creative Digital Media
Technological University Dublin (Blanchardstown) - www.tudublin.ie

BSc (Hons) Creative Multimedia
Limerick Institute of Technology – Clonmel www.lit.ie

BSc in Multimedia
Dublin City University – www.dcu.ie

Check out more progression options by downloading the BFEI Progression Pathways Chart at www.bfei.ie

JOB OPPORTUNITIES
As a graduate of the course, you can pursue careers in a range of areas including:

• Digital Media
• Web Design and Development
• Advertising
• Digital Publishing
• Mobile Technologies
• eLearning and Training

Is this course for you?
Do you enjoy working with computers and have an aptitude for creativity and design? Are you interested in designing and coding for the web and mobile devices? This Web and Digital Media course will respond to your needs by providing you with a strong foundation for entry into the online digital media sector. A practical approach to teaching and learning is taken and assessments are modelled on industry practices.

What will I study?

• Image Processing (Photoshop)
• Computer Illustrated Graphics (Illustrator)
• Web Design (HTML5, CSS3 & Dreamweaver CC)
• Graphic Design Skills
• Advertising
• Database Design (SQL)
• Team Working
• Work Experience

Office 365 and Adobe Creative Cloud Licences are provided free of charge for use on personal devices.

Will I do anything additional on the course?

• Field Trips and participation in the Annual Design Exhibition.
• In conjunction with an external Government agency FIT (Fast Track into Information Technology), you will get the opportunity to do a practice interview with industry specialists.
• Career advice, help with CV preparation and LinkedIn profile is provided by the Guidance and Career Service.
• You will use the e-learning platform Moodle.

What are the entry requirements?
• You must have achieved 5 passes or 5 O6/H7s or a combination of 5 O6/H7s or have achieved the LCA with a Merit profile, or have achieved a full relevant QQI Level 4 Award.
• Mature applicants (aged 21 and over) and other applicants without the formal entry requirements will be assessed individually for suitability.

What qualification will I get when I finish the course?
You will be awarded a QQI Level 5 Certificate in Creative Media (5M5048).

How will I be assessed for this qualification?
Assessment is based on a combination of assignments and exams.

What skills will I have when I finish?
You will have gained the knowledge and skills to:

• Plan, design, and build websites based on the fundamental principles of usability, accessibility and search engine optimisation.
• Design and manipulate photographs and vector graphics for web and print.
• Understand the principles of designing and working in teams.

How do I apply?
Apply on-line at www.bfei.ie

Having dropped out of a previous course, my only regret was not doing the Web Design & Digital Media course sooner. The supportive atmosphere at BFEI immediately dissolved any worries I had about starting anew. I can honestly say studying at BFEI has allowed me to realise a passion and find a career path I want to build upon. The one-to-one attention from Lecturers is fantastic. New concepts and tools like the Adobe software suite can have a steep learning curve, but you’ll never be afraid to ask questions, thanks to the patience of the teaching staff and the smaller class sizes. This course also provides a chance to develop social skills and confidence.

The course gave me a foundation for learning how to present my design work confidently, the importance of which I now appreciate more at 3rd level as I am studying for a degree in Creative Computing at IADT. The skills I gained at BFEI continue to benefit me greatly. Others on the degree course, who have no experience with Adobe, or with HTML, CSS, and JavaScript are at a disadvantage compared to myself and my BFEI classmates. We have hit the ground running and this has given us great confidence. Some of my BFEI classmates who decided not to do a degree were offered internships at design agencies or are working freelance and are doing really well. I couldn’t recommend the BFEI course more, whether you’re venturing for the first or hundredth time into further education, time spent here can only open doors for you.

Jake Black, Web Design & Digital Media Graduate, 2019
### Evening Courses

Classes are held on Monday, and Tuesday evenings: 6:30pm - 9:30pm
Applications for September 2020 are accepted from June 2020

**Book on-line at [www.bfei.ie](http://www.bfei.ie/evening-courses/book-now/)**

Enquiries: Tel: 01 288 9717  Email: nights@bfei.ie

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Check out [www.bfei.ie](http://www.bfei.ie) for details of the 2020/2021 Evening Programme
Blackrock DART station is just a short walk away.
BFEI is also well served by bus routes with a number of services stopping within convenient walking distance including No.s 4, 7, 7a, 7n, 17, 84a, 84n and 114.

View courses/Apply online at:

www.bfei.ie

Blackrock Further Education Institute
Institiúid Bhreisoideachais na Carraige Duibhe

Accessible Location
Excellent Public Transport Links
80% of Students Travel to BFEI by Public Transport

Main Street, Blackrock
Tel: 01 288 9717
Email: office@bfei.ie
Website: www.bfei.ie